

## Resolution No. 2025-3332

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025 relating to the amendment to address the United States Department of Justice's Federal Fiscal Year 2024 Edward Byrne Memorial Justice Assistance Grant and related procurement activities; providing for general and specific implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2024 and terminating on September 30, 2025 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget provides for certain methodologies and criteria for the expenditure of budgeted funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget and implementing provisions may need revision such as to address the United States Department of Justice's (DOJ) Federal Fiscal Year (FY) 2024 Edward Byrne Memorial Justice Assistance Grant and related procurement activities; and

**Whereas**, the DOJ Federal FY 2024 Edward Byrne Memorial Justice Assistance Grant, which grant the City Commission desires to accept and implement which will enhance the City Police Department's evidence technicians capabilities, by purchasing needed forensic equipment, to better support the Department's community policing processes, programs and activities; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events and the sound implementation of the projects and programs of the City such as DOJ Federal FY 2024 Edward Byrne Memorial Justice Assistance Grant and related procurement activities,

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

**Section 1. Adoption Of Budget Amendment; DOJ Federal FY 2024 Edward Byrne Memorial Justice Assistance Grant And Related Procurement Activities.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2024 and terminating on September 30, 2025 is hereby revised and amended to address the DOJ Federal FY 2024 Edward Byrne Memorial Justice Assistance Grant and related procurement activities, as set forth in the Exhibit to this Resolution. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2024 and terminating on September 30, 2025 shall remain in full force and effect.

**Section 2. Implementing Administrative Actions; Procurement of Goods And Services; DOJ Federal FY 2024 Edward Byrne Memorial Justice Assistance Grant.**

(a). The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate with regard to the provisions of this Resolution. Notwithstanding the generality of the foregoing, the City Manager, or designee(s), shall have authority to implement the procurement of goods and services

to address the DOJ Federal FY 2024 Edward Byrne Memorial Justice Assistance Grant and related procurement activities. Such activities shall be implemented in accordance with the Purchasing Policies and Procedures of the City and controlling State law.

(b). Further, the City Manager, or designee, is hereby authorized and directed to take all necessary implementing actions to address the funding of the processes, programs and activities of the City's Police Department.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget as wells as the processes, programs and activities of the City's Police Department are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon adoption.

**Passed and adopted this** 13th day of January, 2025.

Attest:

**City Commission of the City of  
Sanford**

*Traci Houchin*

Traci Houchin, MMC, FCRM  
City Clerk

*Art Woodruff*

Art Woodruff  
Mayor

*Cathy Lotempio, MMC, Deputy City Clerk*

For use and reliance of the Sanford  
City Commission only. Approved as to form and legality.



*William Colbert*

William Colbert  
City Attorney

*Lonnie N. Groot  
ACA*

# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2025  
Department: Police

Division: Strategic Services

**CHANGES IN EXPENDITURE**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Expendure	Act Cd	El	Proj. L	Revenue Account Title	Budget	Balance	Change	Unrealized
360	0000	331	20	24	24JAG BJA FY24 Edward Byrne 15PBJA-24-GG-04994-JAGX			\$ (36,802)	-

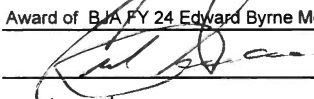
**TOTAL CHANGES IN REVENUES** \$ (36,802)


**CHANGES IN EXPENDITURES**


EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Obj	Activity	Obj	El	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
360	2024	521	52	00	24JAG	Law Enforcement Operating Supplies	\$ 43,983	38,656	36,802	77,258
							\$ -		-	-

**TOTAL CHANGES IN EXPENDITURES** \$ 36,802

REASON FOR AMENDMENT: Award of BJA FY 24 Edward Byrne Memorial Justice Assistance Grant (JAG) 15PBJA-24-GG-04994-JAGX (forensic equipment)

DIRECTOR APPROVAL:  DATE: 12/9/24

FINANCE APPROVAL:  DATE: 12/9/24

CITY MANAGER APPROVAL:  DATE: 12/9/25

CITY COMMISSION AGENDA DATE: \_\_\_\_\_ APPROVED \_\_\_\_\_

FOR FINANCE USE

Entry Date: \_\_\_\_\_ Batch Number: \_\_\_\_\_ Document #: BA 03-102



WS \_\_ RM x \_\_
Item No. 8.E

CITY COMMISSION MEMORANDUM 25-012
JANUARY 13, 2025 AGENDA

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Dawn Chambers, Administrative Services Manager
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: Edward Byrne Memorial Justice Assistance Grant Program; Resolution No. 2025-3332; Grant Acceptance; City Budget Amendment; \$36,802

STRATEGIC PRIORITIES:

- Unify Downtown & the Waterfront
Promote the City's Distinct Culture
Update Regulatory Framework
Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Requesting to adopt Resolution No. 2025-3332, approving the grant to the City of Sanford arising from the United States Department of Justice's (DOJ) Federal Fiscal Year (FY) 2024 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

FISCAL/STAFFING STATEMENT:

This is a reimbursement grant totaling \$36,802. Approval is required by the City Commission to amend the City budget authorizing the use of City funding from the City's FY 2024/2025 budget. The funds will be used to procure forensic equipment which will enhance the Police Department's evidence technician capabilities, by purchasing needed forensic equipment, to better support the Department's community policing processes, programs and activities.

BACKGROUND:

The 2024 Edward Byrne Memorial JAG Program local solicitation was released on September 4, 2024 by means of Opportunity Number O-BJA-2024-172239. The City successfully competed in the JAG Program solicitation. The DOJ's Bureau of Justice Assistance (BJA) awards the Edward Byrne Memorial JAG Program funds to eligible units of local government. Edward Byrne was a police officer in the New York City Police Department (NYPD) who became well known in the United States after he was murdered in the line of duty. Byrne's father had also been an NYPD officer.

The Office of Justice Programs is committed to advancing bold, effective justice reform solutions that deliver safety, equity, and justice for all. Justice system reform includes, but is not limited to, a wide range of investments in community safety and justice such as accountability of law enforcement to build and enhance community trust, alternatives to incarceration, ensuring the right to continuous and effective defense counsel, community supervision reforms, support for mental health and substance use treatment services, supporting community-driven programs and

partnerships, and improving pretrial processes. Efforts to continue to address the backlog of court cases that grew dramatically during the pandemic would fall in this category.

Thus, Resolution No. 2025-3332 is proposed to authorize the City's Finance Director to take necessary actions to implement the grant and to amend the City budget as may be necessary.

**LEGAL REVIEW:**

The Assistant City Attorney has reviewed this agenda item, prepared Resolution No. 2025-3332 and has no legal objection to the actions proposed.

**RECOMMENDATION:**

City staff recommends that the City Commission approve the acceptance of the BJA FY 24 Edward Byrne Memorial under the JAG Program for City FY 2024/2025 and adopt Resolution No. 2025-3332.

**SUGGESTED MOTION:**

"I move to adopt Resolution No. 2025-3332, as proposed."

- Attachments:
- (1). Edward Byrne Memorial JAG Program materials.
  - (2). Resolution No. 2025-3332.