

Resolution No. 2024-3245

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024 relating to the purchase of a Nissan Frontier motor vehicle for operations of the Downtown Sanford Marina; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the City Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision; and such as the purchase of a Nissan Frontier motor vehicle for operations of the Downtown Sanford Marina; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment; Purchase Of Nissan Frontier Motor Vehicle For Operations Of The Downtown Sanford Marina.

The annual operating budget of the City of Sanford for the fiscal year beginning

October 1, 2023 and terminating on September 30, 2024 is hereby revised and amended by Attachment "A" for the purchase of a Nissan Frontier motor vehicle for operations of the Downtown Sanford Marina. The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2023 and terminating on September 30, 2024 shall remain in full force and effect.

Section 2. Implementing Administrative Actions; Purchase Of Nissan Frontier Motor Vehicle For Operations Of The Downtown Sanford Marina.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate with regard to the purchase of a Nissan Frontier motor vehicle for operations of the Downtown Sanford Marina.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities to include, but not limited to, those relating to operations of the Downtown Sanford Marina, are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase,

word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Effective Date.

This Resolution shall become effective immediately upon its adoption.

Passed and adopted this 10th day of June, 2024.

Attest:

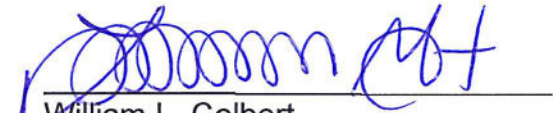

City Commission of the City of Sanford


Traci Houchin, MMC, FCRM
City Clerk




Art Woodruff, Mayor

For use and reliance of the Sanford City Commission only. Approved as to form and legality.


William L. Colbert
City Attorney 
ACA

ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2024

Department: Recreation

Division: Marina

CHANGES IN REVENUES

REVENUE ACCOUNT NUMBER					Current	Current	Amount of	Adjusted	
Fund	Revenue	Act Cd	Ele	Project #	Budget	Balance	Change	Unrealized	
457	0000	381	91	02	Transfer from Capital Project Fund	\$ -	\$ -	\$ 32,673	\$ 32,673
TOTAL CHANGES IN REVENUES							\$ 32,673		

CHANGES IN EXPENDITURES

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Budget	Balance	Change	Balance	
360	4046	539	63	00	PW2400	\$ 2,600,000	\$ 1,578,000	\$ (32,673)	\$ 1,610,673	
457	5502	575	63	00	MA2201	391,345	382,244	32,673	414,917	
360	7979	581	94	57	Transfer to Marina Fund	-	-	32,673	32,673	
TOTAL CHANGES IN EXPENDITURES									\$ 32,673	

REASON FOR AMENDMENT: Transfer Vehicle to Marina

DIRECTOR APPROVAL: _____ DATE: 5/15/24

FINANCE APPROVAL: Cynthia Sinskey DATE: 5/14/24

CITY MANAGER APPROVAL: _____ DATE: 5/15/2024

CITY COMMISSION AGENDA DATE: 6-10-24 APPROVED Y

FOR FINANCE USE

Entry Date: _____ Batch Number: _____ Document #: BA 08-104



**CITY COMMISSION MEMORANDUM 24-154
JUNE 10, 2024 AGENDA**

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Craig Radzak, Assistant City Manager
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: Purchase Nissan Frontier/Resolution No. 2024-3245/Budget Amendment; Resolution No. 2024-3246; Transfer of Capital Asset (Nissan Frontier) to Founders 3 Management Company (F3); Approval of Amendment to Management Agreement with F3;

STRATEGIC PRIORITIES:

- Unify Downtown & the Waterfront
- Promote the City’s Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Approve Resolution No. 2024-3245, to amend the budget and approve Resolution No. 2024- relating to the conditional transfer of a capital asset (Nissan Frontier) to Founders 3 Management Company (F3), as well as an amendment to the Sanford Marina (RFP 21122- 17) Management and Operation Services Agreement is requested.

FISCAL/STAFFING STATEMENT:

As a result of the City Commission on this item, the required capital funds, totaling \$32,673, will be transferred to the Marina Funds in order to implement the budget amendment, the purchase and transfer of the Nissan Frontier.

BACKGROUND:

Lying along the St. Johns River on Lake Monroe, the Downtown Sanford Marina offers a beautiful and seamless boating experience being the first marine facility in Florida to achieve Clean Marina, Clean Boatyard, and Clean Retailer designations—an accomplishment of which the City is proud. The Downtown Sanford Marina host many successful marina businesses such as; U-Sail of Central Florida, St. Johns Rivership Company, and the newly acquired global wide company, Carefree Boat Club, which offers a high-quality boating experience, safe and easy intro to boating for new boaters making boating fun, easy and affordable as they do not need to own the boat. The City is striving hard to make the Downtown Sanford Marina a thriving positive economic operation and driver of other economy boosting activities.

F3 requires a new vehicle to implement Marina management under the Agreement with the City. The City funds the Marina which is managed by F3. The request for the transfer of the Nissan Frontier is necessitated in that, under the terms and provisions of the City’s insurance coverage, the operator of this vehicle will be F3 and not City employees.

Accordingly, it is fiscally and operationally prudent, as well as consistent with sound and generally accepted public management practices and principles, to transfer the motor vehicle from the City to F3 by means of an amendment to the management agreement, as proposed. The actions needed to implement this action are the passage of the two resolutions, as proposed, which amend the City budget and transfer the capital asset (motor vehicle), respectively.

LEGAL REVIEW:

The Assistant City Attorney has assisted in this matter and supports the action proposed.

RECOMMENDATION:

City staff recommends that the City Commission adopt Resolution No. 2024-3245, Resolution No. 2024-3246, and the amendment to the Management Agreement with F3.

SUGGESTED MOTION:

“I move to adopt the two resolutions and amend the Management Agreement, as proposed”.

- Attachments:
- (1). Resolution No. 2024-3245 (budget amendment).
 - (2). Resolution No. 2024-3246 (capital asset transfer).
 - (3). Amendment to Management Agreement with F3.