

Resolution No. 2023-3139

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023 relating to the work being accomplished by McMasters Lawn and Pest Services on the Riverwalk for irrigation repairs; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2022 and terminating on September 30, 2023 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision such as the work being accomplished by McMasters Lawn and Pest Services on the Riverwalk for irrigation repairs; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment; Work by McMasters Lawn and Pest Services on the Riverwalk for Irrigation Repairs.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2022 and terminating on September 30, 2023 is hereby revised and amended by Attachment "A" for work by McMasters Lawn and Pest Services on the Riverwalk for irrigation repairs. The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for the fiscal year beginning October 1, 2022 and terminating on September 30, 2023 shall remain in full force and effect.

Section 2. Implementing Administrative Actions; Work by McMasters Lawn and Pest Services on the Riverwalk for Irrigation Repairs

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate with regard to the work being accomplished by McMasters Lawn and Pest Services on the Riverwalk for irrigation repairs.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities to include, but not be limited to, those relating to the Riverwalk, and any and all associated or related activities, are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Effective Date.

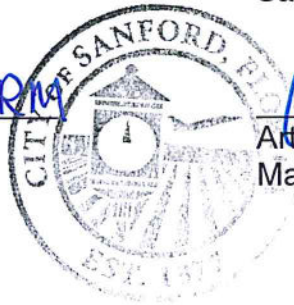
This Resolution shall become effective immediately upon adoption.


Passed and adopted this 26th day of June 2023.

Attest:


**City Commission of the City of
Sanford**


Traci Houchin, MMC, FCRM
City Clerk




Art Woodruff
Mayor

For use and reliance of the Sanford
City Commission only.
Approved as to form and legality.


William Colbert
City Attorney

Attachment "A" REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2023

Department: Public Works

Division: Parks & Grounds

Date: 5/12/2023

Reso No. 3139

CHANGES IN REVENUES

REVENUE ACCOUNT NUMBER						Current Budget	Current Unrealized (Budget)	Amount of Change	Adjusted Unrealized
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title				
002	0000	389	98	00	FEIA22 Use of Reserves	503,283	503,283	79,500	582,783
						-	-		-
									-
									-
TOTAL CHANGES IN REVENUES								\$ 79,500	

CHANGES IN EXPENDITURES

EXPENDITURE ACCOUNT NUMBER						Current Budget	Current Balance	Amount of Change	Remaining Balance	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title				
002	5508	572	63	00	FEIA22	Imp Other Than Bldgs	\$ 12,208	\$ 12,208	79,500	91,708
TOTAL CHANGES IN EXPENDITURES								\$ 79,500		

REASON FOR AMENDMENT: Irrigation Repair Riverwalk due to Hurricane Ian FEIA22

DIRECTOR APPROVAL: *K. Boal* Jun 13, 2023 *Lisa Jones* Lisa Jones (Jun 13, 2023 07:18 EDT) JUN 13, 2023

FINANCE APPROVAL: *Cynthia Lindsey* DATE: Jun 13, 2023

CITY MANAGER APPROVAL: *[Signature]* DATE: 6/21/23

CITY COMMISSION AGENDA DATE: June 26, 2023 APPROVED? Y

FOR FINANCE USE

Entry Date: _____ Batch Number: _____ Document #: BA 09-002



CITY OF
SANFORD
FINANCE DEPARTMENT

City of Sanford

Finance Department | Purchasing Division

300 N. Park Avenue

Sanford, Florida 32771

Telephone: (407) 688-5028- or 5030

Fax: (407) 688-5021

Email: purchasing@sanfordfl.gov

RFQ Evaluation

Solicitation Number: RFP 22/23-11

Solicitation Title: RFP 22/23-11 Irrigation Repairs & Services

Proposal Evaluation Date: 15-May-23

Presentation Date: N/A

VENDOR NAME →	Max Points	McMaster Lawn & Pest Services	Creative Walls & Landscaping	Metron Irrigation LLC	Average Combined ERC Scores					
Evaluation Criteria										
Firm Qualifications & Experience	35	23	29	24	0	0	0	0	0	0
Similar Projects/References	25	18	20	13	0	0	0	0	0	0
Project Approach	20	13	18	15	0	0	0	0	0	0
RFP Solicitation Response Required Forms	10	8	8	0	0	0	0	0	0	0
Price Proposal/Fee Schedule	10	8	8	8	0	0	0	0	0	0
If and when, presentation is requested an additional (5) Project Approach	0	0	0	5	0	0	0	0	0	0
Average Totals	100	71	\$2,666,666.67	66	0	0	0	0	0	0
Combined Total ET Score for Vendor	300	213	248	198	0	0	0	0	0	0
Ranking										

Name of Proposer:

McMaster Lawn & Pest Services

Description	Maximum Points	Robert Beall	Benson Josue	Chris smith	Total	Average	# of ET members	
Firm Qualifications & Experience	35	34	30	5	0	69	23	3
Similar Projects/References	25	24	25	5	0	54	18	3
Project Approach	20	20	15	5	0	40	13	3
RFP Solicitation Response Required Forms	10	10	10	5	0	25	8	3
Price Proposal/Fee Schedule	10	10	10	5	0	25	8	3
If and when, presentation is requested an additional (5) Project Approach				0	0	0	0	3
Total:	100	98	90	25	0	213	71	

Name of Proposer:

Creative Walls & Landscaping

Description	Maximum Points	Robert Beall	Benson Josue	Chris smith	0	0	Total	Average	# of ET members
Firm Qualifications & Experience	35	33	20	35	0	0	88	29	3
Similar Projects/References	25	24	10	25	0	0	59	20	3
Project Approach	20	20	15	20	0	0	55	18	3
RFP Solicitation Response Required Forms	10	5	8	10	0	0	23	8	3
Price Proposal/Fee Schedule	10	8	5	10	0	0	23	8	3
If and when, presentation is requested an addi	0	0	0	0	0	0	0	0	3
Total:	100	90	58	100	0	0	248	83	

Name of Proposer:

Metron Irrigation LLC

Description	Maximum Points	Robert Beall	Benson Josue	Chris smith	0	0	Total	Average	# of ET members
Firm Qualifications & Experience	35	33	30	10	0	0	73	24	3
Similar Projects/References	25	20	10	10	0	0	40	13	3
Project Approach	20	20	15	10	0	0	45	15	3
Price Proposal/Fee Schedule	10	10	10	5	0	0	25	8	3
If and when, presentation is requested an addit	0	5	5	5	0	0	15	5	3
Total:	100	88	70	40	0	0	198	66	



WS _ RM X
Item No. 8 B

CITY COMMISSION MEMORANDUM 23-1 15
JUNE 26, 2023 AGENDA

To: Honorable Mayor and Members of the City Commission
PREPARED BY: Robert Beall, Operations Manager
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: Budget Amendment; Resolution No. 2023-3139; \$79,500; Procurement; McMasters Lawn and Pest Services; Hurricane Ian Irrigation Repairs

STRATEGIC PRIORITIES:

- Unify Downtown & the Waterfront
- Promote the City’s Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Approval of Resolution No. 2023-3139 to amend the City budget and the authorization to procure goods and services from McMasters Lawn and Pest Services for the repair of the irrigation system on the Riverwalk due to the impacts of Hurricane Ian is requested.

FISCAL/STAFFING STATEMENT:

Funding in the amount of \$79,500 is requested from the Hurricane Reserve Fund.

BACKGROUND:

The request is to fund and purchase needed repairs to the irrigation system along the Riverwalk located along Seminole Boulevard from French Avenue to Mellonville Avenue. The irrigation system was damaged along the corridor due to high winds and flooding which occurred during Hurricane Ian. The high winds caused multiple breaks in the irrigation lines due to tree and root movement which caused lines to break and crack. Many of the valves and solenoids for the system were damaged due to sitting under water for up to a month or more over the irrigation system.

A staff committee met and reviewed all proposers in the context of a request for proposal (RFP 22/23-11) solicitation. The criteria established was not the lowest price, but, instead, a point system of evaluation was developed. Creative Walls and Landscaping, LLC was deemed nonresponsive due to failure to produce all of the required documents for the bid. McMasters Lawn and Pest Services, LLC. was deemed the most responsive and responsible proposer under the criteria established in accordance with the committee evaluation accomplished in accordance with City’s advertised procurement solicitation number.

The prices that were submitted by the proposers were as follows:

<u>Vendor</u>	<u>Price</u>
Metron Irrigation, LLC of Orlando:	\$223,000.00

Creative Walls and Landscaping, LLC of Tavares: \$123,347.00

McMaster Lawn and Pest Services, LLC of DeLeon Springs: \$ 79,500.00

The contract for the needed goods and services will be for three years with one-year renewals possible for a contract period of no longer than five years.

LEGAL REVIEW:

The Assistant City Attorney has reviewed this item and has no legal objection.

RECOMMENDATION:

City staff recommends that the City Commission approve Resolution No. 2023-3139 to amend the City budget and approve the award of RFP 22/23-11 to McMasters Lawn and Pest Services in an amount not to exceed \$79,500.

SUGGESTED MOTION:

“I move to approve Resolution No. 2023-3139 to amend the budget and to approve the procurement, as proposed.”

- Attachments:
- (1). Resolution No. 2023-3139.
 - (2). Budget Amendment Form.
 - (3). Selection Committee Meeting Matrix.
 - (4). McMasters Lawn and Pest Services.
 - (5). Creative Walls and Landscaping Service, LLC.
 - (6). Metron Irrigation, LLC.