

REQUEST FOR BUDGET TRANSFER

Fiscal Year 2023

Department: City Administration

Division: City Manager

Date: 2/13/2023

DECREASE BUDGET

EXPENDITURE ACCOUNT NUMBER						Expenditure Account Title	Current Budget	Current Balance	Amount of Decrease	Remaining Balance
Fund	Dpt/Div	Activity	Obj	Ele	Project #					
457	0000	381	01	00		Transfer from Genral Fund			\$ 9,635	\$ 9,635
001	0000	389	98	00		Use of Reserves	641,045	641,045	9,635	631,410
TOTAL DECREASE									\$ 19,270	

INCREASE BUDGET

EXPENDITURE ACCOUNT NUMBER						Expenditure Account Title	Current Budget	Current Balance	Amount of Increase	Remaining Balance
Fund	Dpt/Div	Activity	Obj	Ele	Project #					
457	5502	575	46	00		Repairs and Maintenance			\$ 9,635	\$ 9,635
001	7979	581	91	54		Transfer to Marina			9,635	9,635
TOTAL INCREASE									\$ 19,270	

REASON FOR AMENDMENT: Change Order #1 - Simpson remediation construction services

DIRECTOR APPROVAL: _____ DATE: 2/14 2/13/2023

FINANCE APPROVAL: Cynthia Lindsey _____ DATE: 1/26/23

CITY MANAGER APPROVAL: SL _____ DATE: 2/14/2023
(\$5,000 TO \$49,999)

CITY COMMISSION AGENDA DATE: 2-13-2023 APPROVED? 4
(\$50,000 OR MORE)

FOR FINANCE USE

Entry Date: 2/21/2023 Batch Number: B# 2032 Document #: BA 05-101
S. Posey Res# 3113
 CCM# 23-027

Resolution No. 2023-3113

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023 for Purchase Order/Change Order #1 to increase the purchase order of construction remediation services from Simpson Environmental Services LLC., providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the City Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2022 and terminating on September 30, 2023 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision such as for Purchase Order/Change Order #1 for construction remediation services of a diverse technical nature for the Sanford Marina from Simpson Environmental Services LLC.; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment; Simpson Environmental Services, LLC.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2022 and terminating on September 30, 2023 is hereby revised and amended by Attachment "A" that relates to the Purchase Order/Change Order #1 for construction remediation services from Simpson Environmental Services LLC., The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2022 and terminating on September 30, 2023 shall remain in full force and effect.

Section 2. Implementing administrative actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate in order to procure the purchase of construction remediation services of a diverse technical nature for the Sanford Marina from Simpson Environmental Services, LLC.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed including, but not limited to, those pertaining to the Sanford Marina.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.


Section 6. Effective Date.

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 13th day of February, 2023.

Attest:

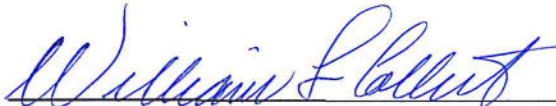
City Commission of the City of Sanford


Traci Houchin, MMC, FCRM
City Clerk


Art Woodruff
Mayor



For use and reliance of the Sanford City Commission only.
Approved as to form and legality.


William Colbert
City Attorney



CITY OF
SANFORD
FLORIDA



APPROVED

WS	__	RM	<u>X</u>
Item No.	8.C		

**CITY COMMISSION MEMORANDUM 23-027
FEBRUARY 13, 2023 AGENDA**

To: Honorable Mayor and Members of the City Commission
PREPARED BY: Owen Christopher Smith, Project Planner, Urban Design
 Craig Radzak, Assistant City Manager
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: Budget Amendment Resolution No. 2023-3113; Purchase Order/Change
 Order No. 1; Simpson Environmental Service, LLC

STRATEGIC PRIORITIES:

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Approval of Resolution No. 2023-3113, amending the City budget and the approval of Purchase Order/Change Order #1 in the amount of \$9,635.20 to Simpson Environmental Service, LLC is requested.

FISCAL/STAFFING STATEMENT:

Funds in the amount of \$9,635.20 is requested and is available in the General Reserve Fund. The funds will be transferred into the Marina Fund account.

BACKGROUND:

Simpson Environmental Service, LLC of Trilby, Florida provides construction related microbial remediation and is currently providing emergency work to provide demolition, renovation construction services to the Sanford Marina.

During Hurricane Ian, the office and storage building of the Sanford Marina experienced severe interior flooding which caused significant damage and elevated mold growth which rendered the building unusable and unsalvageable. One result was the fact that management personnel of the Sanford Marina were evacuated from the unusable premises.

The work being performed by Simpson Environmental Service, LLC will be in conjunction with the current demolition and renovation contract work. Simpson Environmental Service, LLC will provide the necessary sanitation and remediation work to eliminate any mold issues required in order to reoccupy and resume normal administrative operations to the Sanford Marina. One

element of the work is that the asbestos containing floor tile below the existing ceramic tile will be removed.

LEGAL REVIEW:

The Assistant City Attorney assisted in this matter and has no legal objection with all procurement activities being accomplished in accordance with the City's Purchasing Policies and Procedures.

RECOMMENDATION:

City staff recommends that the City Commission approve Resolution No. 2023-3113, to amend the budget and authorize approval of Change Order #1 in the amount of \$9,635.20 to Simpson Environmental Service, LLC, for microbial remediation of the storage building and office located at the Sanford Marina.

SUGGESTED MOTION:

"I move to approve Resolution No. 2023-3113, as approved."

- Attachments: (1). Budget Amendment Resolution No. 2023-3113.
(2). Budget Amendment Form.
(3). Simpson Environmental Services; Purchase Order/Change Order #1.

GROUP NUMBER . : 02032 CM-REMEDICATION CHANGE ORD
 GROUP USER . . : POSEYS Posey, Shanna - Executive

TRANS NO	TRANS DATE	DOCUMENT	ACCOUNT NUMBER	DESCRIPTION 1	PROJECT	BUDGET AMOUNT	ORIG (Y/N)
DESCRIPTION 2		TYPE					
0000100 RES# 3113 / CCM# 23-027	02/13/2023	BA 05-101	457-0000-381.01-00	CM-REMEDICATION CHANGE ORD		9,635.00	
0000200 RES# 3113 / CCM# 23-027	02/13/2023	BA 05-101	001-0000-389.98-00	CM-REMEDICATION CHANGE ORD		9,635.00	
0000300 RES# 3113 / CCM# 23-027	02/13/2023	BA 05-101	457-5502-575.46-00	CM-REMEDICATION CHANGE ORD		9,635.00	
0000400 RES# 3113 / CCM# 23-027	02/13/2023	BA 05-101	001-7979-581.91-54	CM-REMEDICATION CHANGE ORD		9,635.00	

TOTALS:

AMOUNT CALCULATED	AMOUNT ENTERED	DIFFERENCE
COUNT: 4	COUNT: 4	
AMOUNT: 38,540.00	AMOUNT: 38,540.00	

Peter J. Staffieri
 Digitally signed by Peter J. Staffieri
 DN: cn=Peter J. Staffieri,
 o=City of Sanford,
 ou=Finance Department,
 email=peter.staffieri@sanfordfl.gov, c=US
 Date: 2023.02.21 17:09:00 -05'00'