

City of Sanford  
ATTACHMENT A  
BUDGET AMENDMENT FISCAL YEAR 2021/2022

Account	Title	Current Budget	Increase/Decrease	Revised Budget
001-0000-381.91-02	Transfers In	-	84,000	84,000
001-0000-389.98-00	Use of Reserves	11,675,108	(84,000)	11,591,108
<b>Total Budget Amendment</b>			-	
Budget transfer from Capital Equipment Fund for Hardee Property repayment				
001-7979-590.99-70	Additions To Fund Balance	(48,781)	48,781	-
001-0000-389.98-00	Use of Reserves	11,591,108	48,781	11,639,889
<b>Total Budget Amendment</b>			48,781	
Correction to additions to fund balance				
001-0103-514.31-00	Professional Services	320,000	4,881	324,881
001-0000-389.98-00	Use of Reserves	11,639,889	4,881	11,644,770
<b>Total Budget Amendment</b>			4,881	
Budget amendment for legal services				
001-0104-512.49-00	Other Charges	19,190	50,000	69,190
001-0000-389.98-00	Use of Reserves	11,644,770	50,000	11,694,770
<b>Total Budget Amendment</b>			50,000	
Budget amendment for legal ads				
001-0105-513.31-00	Professional Services	80,773	115,000	195,773
001-0000-389.98-00	Use of Reserves	11,694,770	115,000	11,809,770
<b>Total Budget Amendment</b>			115,000	
Budget amendment for legal services				
001-1101-513.12-00	Regular Salaries	82,608	14,000	96,608
001-0000-389.98-00	Use of Reserves	11,809,770	14,000	11,823,770
<b>Total Budget Amendment</b>			14,000	
Budget amendmnet to cover regular salaries				
<b>Total Budget Amendment-General Funds</b>			232,662	
147-0000-331.59-01	Grant Income	568,801	717,725	1,286,526
147-0000-389.98-00	Use of Reserves	717,725	(717,725)	-
<b>Total Budget Amendment</b>			-	
Budget amendment to correct use of Reserves				
117-0000-331.59-01	Grant Revenue	2,158,440	100,000	2,258,440
117-1104-564.86-00	Grants	1,690,887	100,000	1,790,887
<b>Total Budget Amendment</b>			100,000	
Budget amendment to recognize revenue				
156-0000-389.98-00	Use of Fund Balance	562,614	(30,500)	532,114
156-0108-552.12-00	Regular Salaries	207,567	(30,500)	177,067
<b>Total Budget Amendment</b>			(30,500)	
Budget amendment to true up use of reserves				
<b>Total Budget Amendment-Special Revenue Funds</b>			69,500	
360-7979-581.91-01	Transfers Out		84,000	84,000
360-0000-389.98-00	Use of Reserves	2,983,499	84,000	3,067,499
<b>Total Budget Amendment</b>			84,000	
Budget amendment to transfer Hardee property sale payment				
310-7979-581.91-42	Transfer to Stormwater Fund	-	1,253,955	1,253,955
310-7979-581.91-45	Transfer to Water Fund		336,200	
310-0000-389.98-00	Use of Reserves	1,213,181	1,590,155	2,803,336
<b>Total Budget Amendment</b>			1,590,155	
Riverwalk fund correction				
310-4047-541.63-00	Imp other than Bldgs PW1406	894,746	2,445,756	3,340,502
310-0000-389.98-00	Use of Fund Balance	2,803,336	2,445,756	5,249,092
<b>Total Budget Amendment</b>			2,445,756	
Budget amendment for finalization costs of Riverwalk				

City of Sanford  
ATTACHMENT A  
BUDGET AMENDMENT FISCAL YEAR 2021/2022

Account	Title	Current Budget	Increase/Decrease	Revised Budget
<b>Total Budget Amendment-Capital Project Funds</b>			<b>4,119,911</b>	
455-0000-381.01-00	Transfer from General Fund	-	60,000	60,000
455-5502-575.12-00	Use of Fund Balance	-	60,000	60,000
Total Budget Amendment			60,000	
Budget for Operational shortfalls				
402-0000-381.91-02	Transfers from Capital Proj Fund	-	1,253,955	1,253,955
402-0000-389.98-00	Addition to Reserves	4,830,788	(1,253,955)	3,576,833
Total Budget Amendment			-	
Riverwalk fund correction				
452-0000-381.91-02	Transfers from Capital Proj Fund		336,200	336,200
452-0000-389.98-00	Use of Reserves	28,552,050	(336,200)	28,215,850
Total Budget Amendment			-	
Riverwalk fund correction				
<b>Total Budget Amendment-Enterprise Funds</b>			<b>60,000</b>	
<b>CITY-WIDE BUDGET AMENDMENT</b>			<b>4,482,073</b>	

**FOR FINANCE USE**

Entry Date: 11/21/2022  
S. Posey

Batch Number: B# 0658

Document #: BA 02-107

Res# 3082  
CCM# 22-273

## Resolution No. 3082

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2022 and terminating on September 30, 2023 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2022 and terminating on September 30, 2023 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2022 and

terminating on September 30, 2023 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.


Passed and adopted this 14<sup>th</sup> day of November 2022.

Attest:

City Commission of the City of  
Sanford



Traci Houchin, MMC, FCRMs  
City Clerk



Art Woodruff, Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality





William Colbert, City Attorney



**CITY COMMISSION MEMORANDUM 22-273  
NOVEMBER 14, 2022 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Cynthia Lindsay, Finance Director  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Year End Budget Adjustment

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approve Resolution No. 3082, to amend the Year End Budget increasing expenditures in the General Fund, LIHWAP Fund, LIHEAP Fund, CRA Fund, Capital Project Fund, Capital Replacement Fund, Mayfair Fund, Stormwater Fund, and the Water/Sewer Capital Improvement Fund, is requested.

**FISCAL/STAFFING STATEMENT:**

The proposed budget amendment will increase the FY 2021/2022 Citywide budget by \$4,482,073.

**BACKGROUND:**

The attached budget amendment is for the following:

1. **GENERAL FUND** A \$232,662 increase to the General Fund budget due to budget transfer for Hardee property repayment, correction to additions to fund balance, legal services, legal ads, and salaries in the licensing division of Development Services.
2. **SPECIAL REVENUE FUNDS** An overall \$69,500 increase to the Special Revenue Funds which was to true up the actual reserve balance in the LIHWAP Fund, recognize LIHEAP CARES funds in the amount of \$100,000, and true up reserves in the CRA Fund.
3. **CAPITAL PROJECT FUNDS** A \$4,119,911 increase to the Capital Project Funds for a transfer from the Capital Project Fund to the Stormwater and Water/Sewer Funds in the amount of \$1,590,155 for Riverwalk, \$2,447,756 to true up final costs for Riverwalk, and \$84,000 for the transfer to the General fund for their portion of the Hardy Avenue property sale proceed payment.

4. **ENTERPRISE FUNDS** A \$60,000 budget amendment for the transfer to the Mayfair Fund for operational needs and recognize the transfers from the Capital Project Fund for Riverwalk.

**LEGAL REVIEW:**

No legal review requested of the City Attorney.

**RECOMMENDATION:**

It is staff's recommendation that the City Commission approve Resolution No. 3082, amending the FY 2021/2022 budget by \$4,482,073.

**SUGGESTED MOTION:**

"I move to approve Resolution No. 3082."

Attachments: Budget Resolution No. 3082  
Attachment "A"

GROUP NUMBER . : 00658      FY22 YEAR END BUDGT ADJMT  
 GROUP USER . . : POSEYS      Posey, Shanna - Executive

TRANS NO	TRANS DATE	DOCUMENT	ACCOUNT NUMBER	DESCRIPTION 1	PROJECT	BUDGET AMOUNT	ORIG (Y/N)
DESCRIPTION 2		TYPE					
0000100 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	001-0000-381.91-02	FY22 YEAR END BUDGT ADJMT		84,000.00	
0000200 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	001-0000-389.98-00	FY22 YEAR END BUDGT ADJMT		84,000.00-	
0000300 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	001-7979-590.99-70	FY22 YEAR END BUDGT ADJMT		48,781.00	
0000400 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	001-0000-389.98-00	FY22 YEAR END BUDGT ADJMT		48,781.00	
0000500 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	001-0103-514.31-00	FY22 YEAR END BUDGT ADJMT		4,881.00	
0000600 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	001-0000-389.98-00	FY22 YEAR END BUDGT ADJMT		4,881.00	
0000700 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	001-0104-512.49-00	FY22 YEAR END BUDGT ADJMT		50,000.00	
0000800 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	001-0000-389.98-00	FY22 YEAR END BUDGT ADJMT		50,000.00	
0000900 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	001-0105-513.31-00	FY22 YEAR END BUDGT ADJMT		115,000.00	
0001000 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	001-0000-389.98-00	FY22 YEAR END BUDGT ADJMT		115,000.00	
0001100 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	001-1101-513.12-00	FY22 YEAR END BUDGT ADJMT		14,000.00	
0001200 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	001-0000-389.98-00	FY22 YEAR END BUDGT ADJMT		14,000.00	
0001300 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	147-0000-331.59-01	FY22 YEAR END BUDGT ADJMT		717,725.00	
0001400 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	147-0000-389.98-00	FY22 YEAR END BUDGT ADJMT		717,725.00-	
0001500 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	117-0000-331.59-01	FY22 YEAR END BUDGT ADJMT		100,000.00	
0001600 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	117-1104-564.86-00	FY22 YEAR END BUDGT ADJMT		100,000.00	
0001700 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	156-0000-389.98-00	FY22 YEAR END BUDGT ADJMT		30,500.00-	



GROUP NUMBER . : 00658      FY22 YEAR END BUDGT ADJMT  
 GROUP USER . . : POSEYS      Posey, Shanna - Executive

TRANS NO	TRANS DATE	DOCUMENT	ACCOUNT NUMBER	DESCRIPTION 1	PROJECT	BUDGET AMOUNT	ORIG(Y/N)
DESCRIPTION 2		TYPE					
0001800 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	156-0108-552.12-00	FY22 YEAR END BUDGT ADJMT		30,500.00-	
0001900 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	360-7979-581.91-01	FY22 YEAR END BUDGT ADJMT		84,000.00	
0002000 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	360-0000-389.98-00	FY22 YEAR END BUDGT ADJMT		84,000.00	
0002100 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	310-7979-581.91-42	FY22 YEAR END BUDGT ADJMT		1,253,955.00	
0002200 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	310-7979-581.91-45	FY22 YEAR END BUDGT ADJMT		336,200.00	
0002300 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	310-0000-389.98-00	FY22 YEAR END BUDGT ADJMT		1,590,155.00	
0002400 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	310-4047-541.63-00	FY22 YEAR END BUDGT ADJMT	PW1406	2,445,756.00	
0002500 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	310-0000-389.98-00	FY22 YEAR END BUDGT ADJMT		2,445,756.00	
0002600 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	455-0000-381.01-00	FY22 YEAR END BUDGT ADJMT		60,000.00	
0002700 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	455-5502-575.12-00	FY22 YEAR END BUDGT ADJMT		60,000.00	
0002800 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	402-0000-381.91-02	FY22 YEAR END BUDGT ADJMT		1,253,955.00	
0002900 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	402-0000-389.98-00	FY22 YEAR END BUDGT ADJMT		1,253,955.00-	
0003000 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	452-0000-381.91-02	FY22 YEAR END BUDGT ADJMT		336,200.00	
0003100 RES# 3082 / CCM#	11/12/2022	BA 02-107 22-273	452-0000-389.98-00	FY22 YEAR END BUDGT ADJMT		336,200.00-	

GROUP NUMBER . : 00658      FY22 YEAR END BUDGT ADJMT  
GROUP USER . . : POSEYS      Posey, Shanna - Executive

TRANS NO	TRANS DATE	DOCUMENT	ACCOUNT NUMBER	DESCRIPTION 1	PROJECT	BUDGET AMOUNT	ORIG (Y/N)
DESCRIPTION 2		TYPE					

TOTALS:

AMOUNT CALCULATED	AMOUNT ENTERED	DIFFERENCE
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COUNT:	31	31
AMOUNT:	8,964,146.00	8,964,146.00

Peter J.  
Staffieri

Digitally signed by Peter J. Staffieri  
DN: cn=Peter J. Staffieri,  
o=City of Sanford,  
ou=Finance Department,  
email=peter.staffieri@sanfordfl.gov, c=US  
Date: 2022.11.21 13:47:10 -05'00'