

## Resolution No. 2022-3043

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, to fund the 2022 Inflation Assistance Payment providing for implementing administrative actions to include, but not be limited to, the issuance of payments; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2021, and terminating on September 30, 2022, specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision such as for the funding of a 2022 Inflation Assistance Payment; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning

October 1, 2021, and terminating on September 30, 2022, is hereby revised and amended by Attachment "A" that relates to the funding of the 2022 Inflation Assistance Payment. The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2021, and terminating on September 30, 2022, shall remain in full force and effect.

### **Section 2. Implementing Administrative Actions.**

(a). As a general matter, the City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate in order to fund the City's 2022 Inflation Assistance Payment. The City's Finance Director is authorized to determine which fund or funds which be utilized to fund the City's 2022 Inflation Assistance Payment.

(b). The City hereby determines and directs that all City employees, including Charter Officers that are employees, as of the date of adoption of this Resolution, shall receive a 2022 Inflation Assistance Payment in the net amount of \$100.00 for their dedication to public service for the City and its citizens, and the City's Finance Director is hereby authorized and directed to make such payments.

### **Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

**Passed and adopted this 27<sup>th</sup> day of June 2021.**

Attest:

**City Commission of the City of Sanford**

  
Traci Houchin, MMC, FCRM  
City Clerk



  
Art Woodruff  
Mayor

For use and reliance of the Sanford City Commission only.  
Approved as to form and legality.

  
William Colbert, City Attorney

# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2022

Department: Various

Division: Various

6/27/2022

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER					Current	Current	Amount of	Adjusted	
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
001	0000	389	98	00	Use of Reserves	\$ 10,634,354	\$ -	\$ 22,477	\$ 22,477
001	0000	381	52	00	Transfer from Insurance Fund	2,500	-	36,798	36,798
402	0000	381	53	00	Transfer from Insurance Fund	-	-	2,132	2,132
451	0000	381	53	00	Transfer from Insurance Fund	-	-	13,220	13,220
<b>TOTAL CHANGES IN REVENUES</b>								<b>\$ 74,627</b>	

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER					Current	Current	Amount of	Remaining		
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
001	7979	590	99	70		Additions to Fund Balance	\$ -	\$ -	\$ 59,275	59,275
520	7979	581	91	01		Transfers to General Fund	2,500	-	36,798	36,798
520	7979	581	91	42		Transfer to Stormwater Fund	-	-	2,132	2,132
520	7979	581	91	45		Transfer to Water/Sewer Fund	-	-	13,220	13,220
520	7979	590	49	87		Other Charges	20,000	19,520	(19,520)	-
520	7979	590	12	00		Salaries	72,850	28,846	(28,846)	-
520	7979	590	21	00		Taxes	7,150	3,784	(3,784)	-
402	4045	541	12	00		Salaries	846,442	380,366	2,132	382,498
451	4510	536	12	00		Salaries	1,157,666	391,900	13,220	405,120
<b>TOTAL CHANGES IN EXPENDITURES</b>								<b>\$ 74,627</b>		

REASON FOR AMENDMENT: ~~True up LINEAP budgets~~ Inflation Assistance Payment

\*DIRECTOR APPROVAL: \_\_\_\_\_

DATE: \_\_\_\_\_

\*FINANCE APPROVAL: \_\_\_\_\_

DATE: 6/22/2022

\*CITY MANAGER APPROVAL: \_\_\_\_\_

DATE: 6.28.2022

CITY COMMISSION AGENDA DATE: June 27, 2022

APPROVED Y

**FOR FINANCE USE**

Entry Date: 06/23/2022  
S. Posey

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CITY OF  
**SANFORD**  
FLORIDA

WS   x RM   ✓

Item No. 8.C

**CITY COMMISSION MEMORANDUM 22-173**  
**JUNE 27, 2022 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Cynthia Lindsay, Finance Director  
Fred W. Fosson, Director of Human Resources/Risk Management  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** City Employee 2022 Inflation Assistance Payment; Approval; Budget Amendment; Resolution Number 2022-3043

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of a resolution providing for legislative/administrative action by the City Commission through the adoption of Resolution Number 2022-3043 providing for a one-time City employee 2022 Inflation Assistance Payment is requested along with the associated budget amendment therein.

**FISCAL/STAFFING STATEMENT:**

Approval would require use of the Liability Insurance Funds not used in the recent Safety Incentive Luncheon Program in the amount of \$52,150 and the remaining funds would come from reserves of the Stormwater, Water/Sewer and General Funds. The total fiscal impact is \$74,627 as determined by the City's Finance Director.

**BACKGROUND:**

In the most recent Safety Incentive Luncheon Program Luncheon, fewer departments/employees qualified for the Safety Incentive than in most years. This left a balance in of funds in that program greater than most years. A good part of these remaining funds would have been paid to employees if they had otherwise qualified for the incentive. Accordingly, the City wishes to create and provide for City employees a 2022 Inflation Assistance Payment whereby all City employees, including Charter Officers that are employees, as of the date of adoption of this Resolution, will receive a net check of \$100.00 for their dedication to public service for the City and its citizens.

**LEGAL REVIEW:**

The Assistant City Attorney has reviewed this matter and has no legal objection as to the action which comports with controlling Florida law.

**RECOMMENDATION:**

City administration recommends that the City Commission approve the proposed Resolution Number 2022-3043 adopting a 2022 Inflation Assistance Payment for each City Employee and the budget amendment for the Payments.

**SUGGESTED MOTION:**

“I move to approve Resolution Number 2022-3043 creating, and authorizing payment of a 2022 Inflation Assistance Payment to each City employee as of the date of adoption of this Resolution and approving the associated budget amendment.”

Attachment: Inflation Assistance Payment Resolution Number 2022-3043.