

## Resolution No. 3019

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2021 and terminating on September 30, 2022 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2021 and terminating on September 30, 2022 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2021 and

terminating on September 30, 2022 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

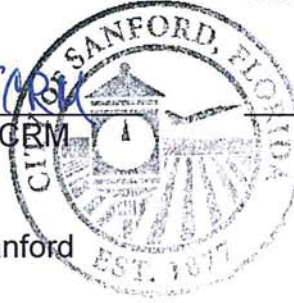
Passed and adopted this 28 day of February, 2022.

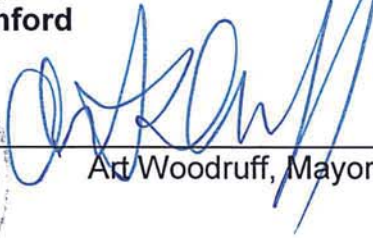
Attest:

City Commission of the City of  
Sanford



Traci Houchin, MMC, FCRM  
City Clerk





Art Woodruff, Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.



William Colbert, City Attorney

# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2021-2022  
Department: PW/UT

Division: Plants

2/16/2022

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
452	0000	381	45	20	Transfer to Capt Replc Fund	\$ 4,430,290	\$ -	\$ 100,000	100,000
<b>TOTAL CHANGES IN REVENUES</b>								<b>\$ 100,000</b>	

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
452	4520	536	63	91	DW1208	Improvements Other than Bldgs	\$ -		100,000	100,000
451	4510	536	46	00	DW1208	Repairs and Maintenance	180,890	169,108	(100,000)	69,108
451	7979	581	91	01		Transfer to Cap Rep Fund	4,430,290	-	100,000	100,000
<b>TOTAL CHANGES IN EXPENDITURES</b>								<b>\$ 100,000</b>		

REASON FOR AMENDMENT: Alternative Water Supply CUP

DIRECTOR APPROVAL: *William M. McCreary* DATE: 2/23/22

FINANCE APPROVAL: *Cynthia Lindsay* DATE: 2/16/22

CITY MANAGER APPROVAL: *[Signature]* DATE: 3.1.2022

CITY COMMISSION AGENDA DATE: 2/28/2022 APPROVED Y

**FOR FINANCE USE**

Entry Date: S. Posey  
3/14/2022

Batch Number: B# 2325

Document #: BA 05-104

Res # 3019  
CCM # 22-073



**CITY COMMISSION MEMORANDUM 22-073**  
**FEBRUARY 28, 2022 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Mack McKinley, Water Resources Engineer  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Alternative Water Supply Well & Groundwater Evaluation; CPH, Inc.

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval for procurement of services from CPH, Inc. including alternative water supply well evaluations, construction and development of one testing well, reverse osmosis pilot plant study, and Consumptive Use Permit renewal assistance; and for Resolution No. 3019 to amend the budget in the amount of \$100,000 is requested.

**FISCAL/STAFFING STATEMENT:**

CPH's proposal in the amount of \$1,639,710 will be funded from the Water Impact Fee Fund and the Utility Plant Capital Replacement Fund. The remaining funds will be supplied from the Utility Operational Account, a budget amendment and resolution is required.

**BACKGROUND:**

The City advertised, in accordance with CCNA, for engineering services related to the upgrades to the City's Main Water Treatment Plant and CPH was selected on September 27, 2021. CCNA (RFQ 20/21-23) selection of CPH Inc. for this alternative water supply pilot study is based on familiarity and experience with the City's long-range water supply planning and project objectives; design of the existing water treatment facilities; and funding assistance for this project.

The City of Sanford (CITY) owns and operates two (2) water treatment plants. The raw source water to the plants is permitted by the St. Johns River Water Management District (SJRWMD) in Consumptive Use Permit (CUP) No. 162. The City is permitted to withdraw 9.58 million gallons per day (MGD) of groundwater from the Upper Floridan Aquifer. The current CUP permit will expire on February 8, 2026. The water management districts have determined that traditional water supply sources in portions of the districts will not be sufficient to meet the demands of the growing population and the needs of the environment, agriculture and industry over the next 20 years. The 2020 revision to the Water Management Districts' Central Florida Water Initiative requires a revision to all affected CUP holders to their demonstrated 2025 demands, accelerating the City's need to develop Alternative Water Supplies.

A desktop study was conducted and the groundwater quality was sampled. The City has successfully obtained the cost share funding from St. Johns. River Management (SJRWMD) to cover 55.2% of the estimated cost for the brackish well construction and reverse osmosis (RO) treatment pilot study included in this authorization.

**LEGAL REVIEW:**

No legal review requested of the City Attorney.

**RECOMMENDATION:**

It is staff's recommendation that the City Commission authorize procurement of services from CPH, Inc. for Alternative Water Supply Well & Groundwater Evaluations for \$1,639,710 and to amend the budget in the amount of \$100,000.

**SUGGESTED MOTION:**

"I move to approve the procurement of services from CPH, Inc. for Alternative Water Supply Well & Groundwater Evaluations for \$1,639,710 and to amend the budget in the amount of \$100,000."

Attachments: (1). Task Authorization  
(2). RFQ 20/21-23  
(3). Resolution No. 3019  
(4). Budget Amendment-Attachment A