

## Resolution No. 2022-3005

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022 pertaining to the award of a 2021 American Automobile Association (AAA) Florida Traffic Safety Grant Program grant to the Police Department; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2021 and terminating on September 30, 2022 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision such as pertaining to the award of a 2021 American Automobile Association (AAA) Florida Traffic Safety Grant Program grant to the Police Department; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

**Section 1. Adoption of Budget Amendment; Award of a 2021 AAA Florida Traffic Safety Grant Program grant to Police Department.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2021 and terminating on September 30, 2022 is hereby revised and amended by Attachment "A" pertaining to the award of a 2021 AAA Florida Traffic Safety Grant Program grant to the Police Department. The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2021 and terminating on September 30, 2022 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate to included, but not be limited to, the expenditure of funds deriving from o the award of a 2021 AAA Florida Traffic Safety Grant Program grant to the Police Department..

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon adoption.


**Passed and adopted this 24<sup>th</sup> day of January, 2022.**


Attest:

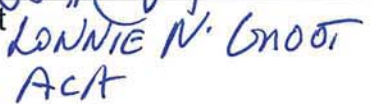
**City Commission of the City of Sanford**

  
\_\_\_\_\_  
Traci Houchin, MMC, FCRM  
City Clerk

  
\_\_\_\_\_  
Art Woodruff  
Mayor

  
Cathy LoTempio Deputy City Clerk  
For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.

  
\_\_\_\_\_  
William Colbert  
City Attorney

  
LONNIE N. GROOT  
ACT



# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2022  
Department: Police

Division: Police

12/20/2021

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
360	0000	337	20	00				\$ 14,000	
<b>TOTAL CHANGES IN REVENUES</b>								<b>\$ 14,000</b>	

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
360	2023	521	52	00			\$ 110,939	76,397	14,000	124,939
							\$ -	-	-	-
							\$ -	-	-	-
<b>TOTAL CHANGES IN EXPENDITURES</b>								<b>\$ 14,000</b>		

REASON FOR AMENDMENT: AAA Grant

DIRECTOR APPROVAL: *De J. Perkins* DATE: 12/27/21

FINANCE APPROVAL: *Cynthia Lindsay* DATE: 12/27/21

CITY MANAGER APPROVAL: *[Signature]* DATE: 1/4/2022

CITY COMMISSION AGENDA DATE: 1.22.2022 APPROVED Y

**FOR FINANCE USE**

Entry Date: 01/26/2022 Batch Number: B# 1589 Document #: BA 04-100  
                   S. Posey

Res #: 3005  
CCM #: 22-042

## Caldwell, Jennifer

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**From:** Harris, Michele Marie <mmharris@acg.aaa.com>  
**Sent:** Wednesday, December 15, 2021 9:08 PM  
**To:** Caldwell, Jennifer  
**Subject:** 2021 AAA Florida Traffic Safety Grant Recipient: Sanford Police Department  
**Attachments:** AAA\_Logo\_Color - Vector.eps; aaa-orbit-logo.eps; aaa-orbit-logo.pdf; Full Color AAA Logo - Solo.jpg; Invoice Example.docx; W9 REVISION 10-2018.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

### 2021 AAA Florida Traffic Safety Grant Recipient: Sanford Police Department

Jennifer Caldwell Administrative Service Manager

Jennifer.caldwell@sanfordFL.gov

### CONGRATULATIONS!

Thank you very much for submitting an application for our 2021 AAA Florida Traffic Safety Grant Program. After careful consideration, we are happy to inform you that your organization has been selected as one of our AAA Florida Traffic Safety Grant award winning recipients!

I am pleased to announce that AAA will be awarding your school/organization with a monetary contribution in the amount of **\$1000**. If you are receiving a partial grant amount, please note:

**We request that these funds be used to help purchase LED flairs in support of the Slow Down, Move Over Law.**

### ACTION REQUIRED

In order for us to process the grant award check prior to the end of the year, please email the following paperwork to me, [Michele Harris](#), **no later than Monday, 12/20/2021** with the following information:

1. Updated W-9 form for your organization (attached).
2. A contribution invoice in the amount of **\$1000** (as listed above) for us to use for payment remittance (example attached). Please be sure the name of your organization and address appear on the invoice.

### EXPECTATIONS/REQUIREMENTS

One of the goals of this grant award is to leverage opportunities that help showcase the kind of lifesaving projects/initiatives that result from our collaboration with you. We would like to remain engaged as you begin to deliver this program in the community and/or you put the awards dollars in action. This includes generating awareness and exposure via traditional and social media.

- Please email me regarding your program's progress whenever possible. You can send pictures, videos and stories. Also, please be sure to tag us in any social media posts related to our collaboration (see below).
- We ask that you tag, follow and engage with us on our social media channels: @AAAFloida – [Facebook](#); @AAAFloida – [Twitter](#); @AAA\_Floida – [Instagram](#).

- Attached you will find various file types of our AAA logo. We request that any printed/electronic media or collateral include our logo. **Anything created with the grant award funds should be sent to us for approval prior to implementation.**
- Once your funds are put to use, please let us know if there is any opportunity for us to come out and visit in person!

On behalf of AAA, **congratulations!** Thank you for your continued support and advancement of traffic safety efforts in our communities!

If you have any questions, please contact [me](#). Any additional feedback to help us improve the program for next year would be appreciated too.

Stay safe and I look forward to hearing back from you by **Monday, December 20th!**

Michele M. Harris  
Director, Florida Public Affairs  
AAA – The Auto Club Group  
9125 Henderson Road  
Tampa, FL 33634  
mmharris@acg.aaa.com



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CITY OF  
**SANFORD**  
FLORIDA



**APPROVED**  
CF DC

WS \_\_ RM X

Item No. 8-B

**CITY COMMISSION MEMORANDUM 22-042  
JANUARY 24, 2022 AGENDA**

**To:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Jennifer Caldwell, Administrative Service Manager, Police Department  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** American Automobile Association (AAA) Grant; Resolution Number 2022-3005; Budget Amendment

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of Resolution No. 3005 to amend the budget addressing the American Automobile Association (AAA) Grant award funds.

**FISCAL/STAFFING STATEMENT:**

The Police Department was awarded a AAA grant. The total grant award is in the amount of, \$14,000.

**BACKGROUND:**

The Police Department applied for the 2021 AAA Florida Traffic Safety Grant Program and was successfully awarded. The area of focus for this grant is Slow Down Move Over, Driver Education. The grant funds are intended to be used to purchase ticket printers and light-emitting diode (LED) flairs. The use of the flairs will assist in protecting the public as well as law enforcement officers and public safety workers in emergency situations.

For over 100 years, AAA has worked with schools, first responders and other organizations to keep communities safe. Traffic safety has been a focus of the AAA program by providing law enforcement agencies, schools, first responders and nonprofit organizations to work with AAA in attaining its goal of reducing traffic injuries and fatalities on Florida roadways. Grant requests were limited to \$15,000 per grantee.

**LEGAL REVIEW:**

The Assistant City Attorney has reviewed the proposed action and has no legal objection.

**RECOMMENDATION:**

City staff recommends that City Commission approve the proposed Resolution No. 2021-3005 to amend the budget in the amount of, \$14,000 and implement the proposed action.

**SUGGESTED MOTION:**

“I move to approve Resolution No. 2021-3005, as proposed.”

Attachments: (1). Grant award e-mail.  
(2). Resolution No. 2021-3005 with budget action.