



APPROVED



CITY OF
SANFORD
FLORIDA

WS ___ RM X
Item No. 8.A

**CITY COMMISSION MEMORANDUM 18-243
NOVEMBER 12, 2018 AGENDA**

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Emily McCabe, Solid Waste Manager
SUBMITTED BY: Norton N. Bonaparte, Jr., City Manager
SUBJECT: Approval of Budget Amendment Resolution No. 2759 and Procurement;
2019 Chevy Traverse

STRATEGIC PRIORITIES:

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Approval of Resolution No. 2759 to amend the budget in the amount of \$28,565 and procurement of a 2019 Chevy Traverse from Alan Jay Fleet Sales of Sebring, Florida is requested.

FISCAL/STAFFING STATEMENT:

The total purchase price for the 2019 Chevy Traverse is \$28,564.25. A budget amendment is requested for this procurement.

BACKGROUND:

The City's 2018 Chevy Traverse was involved in a crash in which a non-City driver ran into the vehicle. As a result, the vehicle was totaled. The purchase price was competitively bid under State Contract Bid #2019-120716-NAF which is a program of cooperative bidding. This cooperative bidding may be used by public bodies, public entities and political subdivisions throughout the State and it satisfies all purchasing requirements of the City.

LEGAL REVIEW:

The City Attorney's office has reviewed and has no legal objection to the actions and any claims being made on behalf of the City for damages.

RECOMMENDATION:

Staff recommends that the City Commission approve Budget Amendment Resolution No. 2759 amending the budget in the amount of \$28,564.25 and approve the procurement of the 2019 Chevy Traverse from, Alan Jay Fleet Sales, in an amount not to exceed \$28,564.25.

SUGGESTED MOTION:

“I move to approve Resolution No. 2759 and the procurement of the 2019 Chevy Traverse from Alan Jay Fleet Sales.”

Attachment: Budget Amendment Resolution No. 2759

Resolution No. 2759

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2018 and terminating on September 30, 2019 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2018 and terminating on September 30, 2019 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2018 and

terminating on September 30, 2019 shall remain in full force and effect.

Section 2. Implementing administrative actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Effective Date.

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 12th day of November, 2018.

Attest:

City Commission of the City of
Sanford

Traci Houchin, CMC, FCRM

Traci Houchin, CMC, FCRM, City Clerk



Jeff Trickett
Jeff Trickett, Mayor

For use and reliance of the Sanford
City Commission only.
Approved as to form and legality.

William L. Colbert
William L. Colbert, City Attorney

REQUEST FOR BUDGET AMENDMENT

Item: 18-243
Rm 8.A
11/12/18

Fiscal Year 2019

Department: Public Works

Division: Solid Waste

Date: 10/15/2018

CHANGES IN REVENUES

REVENUE ACCOUNT NUMBER						Revenue Account Title	Current Budget	Current Unrealized (Budget)	Amount of Change	Adjusted Unrealized
Fund	Revenue	Act Cd	Ele	Project #						
310	0000	389	98	00	Solid Waste Fund Balance	\$ -	\$ -	\$ 28,565	\$ 28,565	
TOTAL CHANGES IN REVENUES										
									\$ 28,565	

CHANGES IN EXPENDITURES

EXPENDITURE ACCOUNT NUMBER						Expenditure Account Title	Current Budget	Current Balance	Amount of Change	Remaining Balance
Fund	Dept/Div	Activity	Obj	Ele	Project #					
310	4002	534	64	00	Machinery & Equipment	\$ -	\$ -	\$ 28,565	\$ 28,565	
TOTAL CHANGES IN EXPENDITURES										
									\$ 28,565	

REASON FOR AMENDMENT: For Vehicle Replacement Agenda Item on November 12, 2018.

DIRECTOR APPROVAL: *[Signature]* DATE: 10/22/18

FINANCE APPROVAL: *[Signature]* DATE: 10/22/18

CITY COMMISSION AGENDA DATE: Nov. 12, 2018 APPROVED? Y

FOR FINANCE USE

Entry Date: _____ Batch Number: _____ Document #: _____