

## Resolution No. 2963

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2020 and terminating on September 30, 2021 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2020 and terminating on September 30, 2021 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2020 and

terminating on September 30, 2021 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

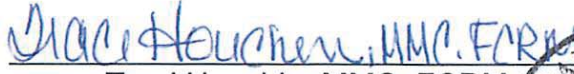
**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

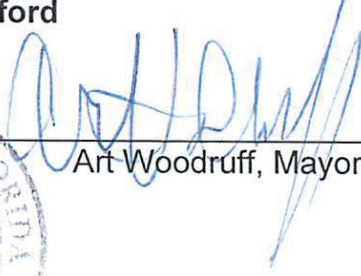
Passed and adopted this 28<sup>th</sup> day of June, 2021.

Attest:

City Commission of the City of  
Sanford



Traci Houchin, MMC, FCRM  
City Clerk



Art Woodruff, Mayor



For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.



William Colbert, City Attorney



**CITY COMMISSION MEMORANDUM 21-153**  
**JUNE 28, 2021 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Anthony Raimondo, Development Services Director  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., City Manager  
**SUBJECT:** Budget Amendment for Building Reserve Fund

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of Resolution No.2963 to amend the budget in an amount of \$343,500 to increase the Building Fund account is being requested.

**FISCAL/STAFFING STATEMENT:**

Funds are available in the Building reserves account. Funds will then be available in Building Funds

1. Building Fund/Other Charges and Obligations
2. Building Fund/Office Supplies
3. Building Fund/Professional Services
4. Building Fund/Other Contractual Services
5. Building Fund/Protect Inspections/ Overtime
6. Building Fund/Operating Supplies

**BACKGROUND:**

The department is requesting a transfer of \$343,500 to bring the account current from past fiscal year projects that ran over into this fiscal year and fund this fiscal year building projects for the City office through use of reserves.

**LEGAL REVIEW:**

No legal review is needed for this budget amendment

**RECOMMENDATION:**

It is Staff's recommendation that the City Commission approve Resolution No. 2963, to amend the budgets in the amount of \$343,500 to increase the Building Division Funds,

1. Building Fund/Other Charges and Obligations
2. Building Fund/Office Supplies
3. Building Fund/Professional Services
4. Building Fund/Other Contractual Services
5. Building Fund/Protect Inspections/ Overtime
6. Building Fund/Operating Supplies

**SUGGESTED MOTION:**

"I move to approve Resolution No. 2963, to amend the budget in an amount of \$343,500 to increase the Building Division Funds."

Attachments: Resolution No. 2963  
Budget Amendment

# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 20/21  
Department: Development Services

Division: Building Division

6/15/2021

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
135	0000	389	98	00	Building Reserve			\$ 343,500	
TOTAL CHANGES IN REVENUES								<u>\$ 343,500</u>	

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
135	1114	524	31	00		Professional Services	\$ 3,000	(35,020)	36,000	
135	1114	524	34	00		Other Contractual Services	\$ 368,600	2,030	150,000	
135	1114	524	49	00		Other charges and Obligations	\$ 55,500	(23,469)	35,000	
135	1114	524	51	00		Office Supplies	\$ 2,500	(239)	1,500	
135	1114	524	14	00		Overtime	\$ 3,080	2,359	6,000	
135	1114	524	52	00		Operating Supplies	\$ 14,000	2,396	115,000	
TOTAL CHANGES IN EXPENDITURES								<u>\$ 343,500</u>		

REASON FOR AMENDMENT: to bring accounts out of negative status and complete the reorganization of the Building Division and supplies for new employees/office:

DIRECTOR APPROVAL: \_\_\_\_\_

DATE: 6-16-21

FINANCE APPROVAL: \_\_\_\_\_

DATE: 6/16/21

CITY MANAGER APPROVAL: \_\_\_\_\_

DATE: 6-28-2021

CITY COMMISSION AGENDA DATE: June 28, 2021

APPROVED Y

**FOR FINANCE USE**

Entry Date: 7/19/2021  
S. Posey

Batch Number: B# 4266

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Res# 2963

CCM# 21-153