

# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2020-2021  
Department: Parks & Recreation

Division: Recreation

02/23/2021

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
360 001	0000	389	98	00	Other Non-Revenues/Reserves		\$ 11,418,387	\$ 96,288	

PJS 03/03/2021

TOTAL CHANGES IN REVENUES

\$ 96,288

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER							Current	Current	Amount of	Remaining
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
360	5502	575	63	00	SFA10	Replacement Fund	\$ 262,920	(186,611)	96,288	(90,323)
							\$ -	-	-	-
							\$ -	-	-	-

TOTAL CHANGES IN EXPENDITURES

\$ 96,288

REASON FOR AMENDMENT: Repairs and improvements of the Jeff Triplett Community Center

DIRECTOR APPROVAL: *Lindsay*

DATE: 2.11.2021

FINANCE APPROVAL: *Cynthia Lindsay*

DATE: 2/15/2021

CITY MANAGER APPROVAL: *X*

DATE: 2.23.2021

CITY COMMISSION AGENDA DATE: 2.22.2021

APPROVED *Y*

FOR FINANCE USE

PJS 03/03/2021

Entry Date: 03/10/2021  
S. Posey

Batch Number: B# 2308

Document #: BA 05-10 X  
Res#: 2939  
CCM#: 21-060

## Resolution No. 2021-2939

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2020 and terminating on September 30, 2021 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2020 and terminating on September 30, 2021 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2020 and

terminating on September 30, 2021 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 22<sup>nd</sup> day of February 2021.

Attest:

City Commission of the City of  
Sanford

*Traci Houchin, MMC, FCRM*

Traci Houchin, MMC, FCRM City Clerk

*[Handwritten Signature]*

Art Woodruff, Mayor

For use and reliance of the Sanford  
City Commission only.

Approved as to form and legality.



*William L. Colbert*

William L. Colbert, City Attorney

Caraway Concrete Construction, Inc.

P. O. Box 620755  
 Oviedo, Florida 32762  
 Office-(407)380-7473  
 Fax-(407)381-4475

# Estimate

Date	Estimate #
1/21/2021	17936

Name / Address
CITY OF SANFORD P.O. BOX 1788 SANFORD, FL 32772-1 ATTEN: JERRY SULLIVAN

			Project
Description	Qty	Rate	Total
TIM RAINES PARK / PARKS & RECREATION			
4" SIDEWALK (157 SY)	157	36.00	5,652.00
4" SIDEWALK (33 SY)	33	36.00	1,188.00
4" SIDEWALK REMOVAL ONLY (39 SY)	39	40.00	1,560.00
FOOTERS (2)	2	175.00	350.00
CONCRETE PARKING BUMPERS (48.00 PER BUMPER)	1	48.00	48.00
Thank You for allowing us to quote your business. Respectfully submitted Michael Courtney		<b>Total</b>	\$8,798.00

*8750*



4019 West 1st Street • Sanford, FL 32771 • Phone: 877-444-1088

City of Sanford

300 N Park Ave  
Sanford, FL 32771

Job Address:  
1211 Mellonville Ave  
Sanford, FL 32771

**Print-date:** 2-10-2021

A-Ten - Dedication Project

Thank you for the opportunity to bid on this project.

### Scope Of Work

Title	Description	Qty / Unit	Price
Permit Building	Building Permit - Obtain Permit with City / County, Record Notice of Commencement with County. Meet with inspectors for required inspections. Allowance, if fees are increased they will be passed on to the customer.	1	\$990.00
Electrical Labor	Pricing to include labor and materials to remove and replace the current exterior lights on the building. Lighting to be removed and new will be installed with the same junction box and wiring. Pricing reflects the light and the light bulb.  Purposed light is attached in images.	7	\$2,541.00
Gutter Clean / Repair	Including labor and materials to repair the existing gutter and clean it to prep for painting.	1	\$1,683.00
Exterior Painting	Including labor and materials to do the following: 1. Pressure wash/clean the exterior surfaces to be painted, scraped, sanded and prepared to remove all dirt, mildew, peeling paint, chalk and any foreign materials detrimental to the new finish. 2. Apply sealer/conditioner to all exterior metal siding, awning, metal gutters, downspouts 3. Paint all exterior metal siding, awning, metal gutters, downspouts. All gutters and flashing to be sanded to remove loose and peeling paint. Any bare galvanized metal to be wiped down with a non-petroleum solvent cleaner. 4. Masonry surfaces to be scraped and cleaned to remove all peeling paint, delaminated surfaces or substrates, chalk, dirt, stains, efflorescence and other surface contaminants. 5. Ferrous metals to be thoroughly cleaned and all loose rust or mill scale to be removed by wire brush, scraper and/or power tools.  "Wet Paint" signs and necessary lighting and temporary roping off around the work area will be maintained in accordance with OSHA requirements while work is in progress. Floors and glass on doors will be covered.  Ferrrous Metal Awning: Prime Coat: Kem Kromik Universal Metal Primer, B50 Series Finish Coat: Sher-Cryl High Performance Acrylic, B66-300 Series	1	\$17,820.00

Ferrous Metal, Entry and Utility Doors:

Prime Coat: Pro Industrial Pro-Cryl, B66-310 Series  
 Finish Coat: Sher-Cryl High Performance Acrylic, B66-300 series

Stucco, Fiber Cement Side and Wood: Apply Acrylic Latex: Sherwin-Williams SherMAX  
 Urethanized Elastometric Sealant

Metal: Ferrous and Non-Ferrous: Apply Exterior Polyurethane: Sherwin-Williams LOXON  
 S-1 One Component Smooth

Masonry Surfaces Crack Repair:

1) For hairline cracks 1/16" or less, seal with Sherwin-Williams Concrete and Masonry  
 Elastometric Patching Compound (smooth or textured)

2) For cracks 1/16"-3/8", clean out crack with water, allow to dry. Seal with Sherwin-  
 Williams Concrete and Masonry Elastometric Patching Compound (smooth or textured)

Garage Door	Pricing to include labor and materials to install a new 10' X 10' warehouse garage door. Door to be unfinished - Primer Coated / Ready for Paint -  Manual Operation.	1 1	\$5,940.00
A/C Work	Pricing reflects installation of 6 pieces of new aluminum A/C chase. It will be installed on the exterior of the left side of the structure to eliminate the drying out of the foam insulation around the HVAC condensation lines running up the side of the building.	1	\$990.00
Steel / Metal - Railing	Pricing to include labor and materials to install new metal poles on welded anchor brackets to the side of the loading ramp, to allow for steel cross railings to be welded in place to eliminate the risk of anyone falling off the loading dock ramp. Painting the purposed railing is included in the painting price. Railing will be constructed out of 1-1/2 SCH 40 PIPE A-500 GR B 1.900 OD .145 WALL to match existing.  As part of the pricing the parking stops will be removed on the pre-existing loading dock to clean up the area.	1	\$11,220.00
Metal Z Perling Repairs	Pricing reflects the repair/replacement of the damaged Z Perlings on the building that are rusted. All replacement/repairs will be re-secured in to place to ensure structural security and stability. They will be primed and prepped ready for paint.	1	\$8,316.00
Aluminum Awning	Aluminum Awning purchase and installation. Pricing to include the design, construction and installation of the new 30' long x 10' wide Aluminum Awning.  The Awning will be constructed to be flat with a built in gutter system that will funnel out the bottom of each concrete/brick 4' column.	1	\$29,832.00
Fence Vinyl PVC	Vinyl Fence. High quality PVC / Vinyl fence products. 8' Tall, Tan, Tongue & Groove Privacy Fence, 5" Square Posts, Standard Flat Post Caps, 6' or 8' Wide Panels, 100% Virgin Materials, Lifetime Warranty from manufacture.  30 Lf	24 Lf	\$1,584.00
Fence Custom Gate	Include labor and materials to install a single swinging 4' gate. Standard construction with standard hanging/mounting and opening hardware.  Pricing to include the option to have a double 4' gate on the front of the enclosure to access the HVAC unit for service through the parking lot side.	2	\$1,452.00
Stone Veneer Installation	Stone to be installed per manufacture on Concrete wall around the loading dock. Veneer to be red and to have 1/2 gap spacing between the brick for a authentic look to match the veneer on the bathroom and the Baseball Stadium.	240	\$2,880.00
30 yards, 3.5-5 tons of debris	30 yards, 3.5-5 tons of debris  Delivery of dumpster may include entry of XRC's vehicle onto any driveway on said property. XRC's vehicle may cause compression or cracks in the driveway due to its weight which may be in excess of 10 tons. The receiving party hereby releases XRC from any liability for damages to any improvements on or at the property including and without limitations, damages to the driveways, sidewalks, curbs, walkways, lawns, sprinkler systems, landscaping/shrubbery or flower beds, or septic systems. This release shall bind all parties who are in any way responsible for the condition of the property or construction activities thereon, including without limitation, any owner, occupant or tenant of the property.	1	\$520.00

Please note that the included dumpsters on the estimate, are only estimated. If the project needs more than the dumpsters included in the estimate, there will be an additional charge.

Note On Estimate	NOTE: Estimate are based upon what could be visually seen at the time of inspection, any unforeseen damage will result in a change order and possible additional charges. XRC LLC will not be held responsible for damages to any sprinklers, underground pipes, drains, foundations, or any other unmarked or privately owned underground systems. XRC LLC will not be held responsible for any water lines, electrical wiring or copper AC lines that are run incorrectly prior to XRC LLC performing services. XRC LLC will preform locates for power, telephone and cable lines by calling 811 for locations on your property. Owner to supply a staging area for our Dumpster and provide electric and water hook up.	1	\$0.00
Payment	Payment Draw Schedule to be established on defined scope of work. In the event payment is not made as agreed with in 15 days of the amount due, a late fee of 1.5% will be added to past due balances	1	\$0.00

**Total Price: \$85,768.00**

#### Contract Terms and Conditions:

The following provisions form part of the contract between the parties hereto. XRC, LLC will be referred to as "XRC, LLC".

#### Article 2. Included Items

1. All items specifically mentioned above as being included.

#### Article 3. Excluded Items

1. Any materials for work that is not listed above.
2. Any additional permitting or inspections other than what is listed above.
3. Homeowners Association permits and fees, if necessary
4. Any item not specifically mentioned above as being included is excluded.

#### Article 4. Provisions

1. The Proposal is based upon what could be visually seen at the time of inspection, any unforeseen damage will result in a change order and possible additional charges. The property owner will be responsible for these charges. XRC, LLC EXPRESSLY DISCLAIMS ANY RESPONSIBILITY OR LIABILITY FOR ANY PRE-EXISTING OR HIDDEN CONDITIONS KNOWN OR UNKNOWN. Customer shall retain responsibility and shall be liable for effects of and costs necessary to correct such situations. XRC, LLC will not be held responsible for damages to any sprinklers, underground pipes, drains, foundations, or any other unmarked or privately-owned underground systems. XRC, LLC will not be held responsible for any water lines, electrical wiring or copper AC lines that are run incorrectly prior to XRC, LLC performing services. XRC, LLC will perform locates for power, telephone and cable lines by calling 811 for locations on your property. Owner is to supply a staging area for our Dumpster and provide electric and water hook up. In the event that a party other than XRC, LLC makes corrections while XRC, LLC is performing work, XRC, LLC shall be entitled to stop work and receive payment for the percentage of the work completed to date. XRC, LLC may resume the project once the condition has been rectified.
2. MOLD DISCLOSURE: CUSTOMER ACKNOWLEDGES AND AGREES THAT MOLD IS COMMONLY FOUND THROUGHOUT THE ENVIRONMENT AND AGREES TO HOLD HARMLESS AND INDEMNIFY XRC, LLC FROM ANY CLAIMS ARISING OUT OF OR RELATING TO INDOOR AIR QUALITY, MOLD, FUNGUS, SPORES OR OTHER ORGANISMS WHETHER EXISTING OR A FUTURE CONDITION REGARDLESS OF WHETHER IT MAY BE ASSOCIATED WITH DEFECTS IN XRC, LLC'S CONSTRUCTION OR SERVICES, INCLUDING BUT NOT LIMITED TO PROPERTY DAMAGE, PERSONAL INJURY, LOSS OF INCOME, EMOTIONAL DISTRESS, DEATH, LOSS OF USE, LOSS OF VALUE, WHICH ADVERSE HEALTH EFFECTS OR ANY SPECIAL, CONSEQUENTIAL PUNITIVE OR OTHER DAMAGES.
3. Any architectural drawings required for this project will be paid for in full by the property owner before the start of the project. Should a revision on the project be necessary the cost of revising the plans, time spent at the city and any additional permit fees will be in addition to the Total Project Price.
4. XRC, LLC will, at various times, have building materials and equipment delivered to the project location. Such items are typically completed with large trucks and equipment. Deliveries may cause ruts in the grass or sod and/or leakage on driveways, and other possible damage. If there are specific requirements or instructions regarding deliveries of equipment and materials, it is required that these criteria be disclosed prior in writing at the time of contract signing.
5. Customer hereby authorizes XRC, LLC to make all openings and other necessary modifications to the subject property to perform under this agreement, XRC, LLC will close such openings and other modifications in a workmanlike manner. Customer acknowledges that it is often not possible to exactly match existing colors, textures and the like. Customer understands and agrees that XRC, LLC is not responsible for evaluating design factors



including but not limited to venting and circulation systems and that vents and soffits will be installed according to Florida Building Codes.

6. CUSTOMER UNDERSTANDS AND AGREES THAT XRC, LLC WILL NOT BE RESPONSIBLE FOR ANY SPECIAL, INDIRECT, PUNITIVE SPECULATIVE, CONSEQUENTIAL DAMAGES FOR ANY PENALTIES REGARDLESS OF THE LEGAL OR EQUITABLE THEORY ASSERTED INCLUDING ANY DAMAGES CAUSED BY SETTLEMENT, VIBRATION, DISTORTION WATER INTRUSION, OR FAILURE OF THE FOUNDATION ON WHICH THE ROOF RESTS, OR DAMAGE CAUSED BY HAIL, HURRICANES, GALE WINDS, UNUSUAL WEATHER CONDITIONS OR ACTS OF GOD NOR FOR ANY DAMAGES OR DELAYS DUE TO STRIKES, FIRES, ACCIDENTS, BAD WEATHER, OR OTHER CAUSES BEYOND XRC, LLC'S CONTROL, NOR INHERENT DEFECTS IN THE PREMISES ON WHICH THE WORK IS TO BE DONE AND IN NO EVENT SHALL XRC, LLC BE RESPONSIBLE FOR INTERIOR OR EXTERIOR DAMAGE TO THE BUILDING, ITS CONTENTS OR SURROUNDING PROPERTY.
7. XRC, LLC shall not be liable for any delay due to circumstances beyond its control including, but not limited to, strikes, unavailability of materials, adverse weather, accidents, widespread epidemic, pandemic, public health emergencies and any agencies that control permitting issuance and or inspections.
8. SKYLIGHTS: If skylights are present and XRC, LLC is not paid and /or contracted to install all new skylights, XRC, LLC shall not be held liable for any leaks or issues relating to existing skylights and/or existing flashing even if they had to be removed and reinstalled by XRC, LLC in order to complete XRC, LLC's work. XRC, LLC recommends that Customer purchase new skylights in order to avoid any problems.
9. RE-DECKING/RE-NAILING: If decking is required but not covered by the aforementioned insurance proceeds, it will be replaced and you agree to pay XRC, LLC \$85 per sheet of plywood; Board Sheeting \$8.00 per linear foot; Rafters \$6.00 per linear foot; Fascia \$8.00 per linear foot. Additional layers of shingles will be \$35.00 per square foot.
10. XRC, LLC is not responsible for any personal items, lost, broken or missing. XRC, LLC will not be responsible to move any personal property out of the way of the project.
11. Material ordered for this project will be the property of XRC, LLC until such time as they are paid for in full. All special order item(s) need to be paid for in full before the installation of the special item(s). A deposit of 50% of the item(s) shall be collected before XRC, LLC will order any special order item(s).
12. Any work, changes, adjustments, additions, deletions, or manipulations, etc. done to any system or portion of the project by anyone other than XRC, LLC, will void the contract and warranty.
13. All projects shall be completed in a professional manner and in compliance with all applicable codes.
14. It is understood that all conversation about the project is to go thru XRC, LLC and not its agents, employees and subcontractors. No changes will be considered valid unless it is agreed in writing by parties, XRC, LLC and its customer.
15. The Customer will pay XRC, LLC all costs, expenses, fees, including collection agency fees, attorney's fees and contingency fees that we incur in attempting to collect the Contract Amount or Balance owed of it or liquidated damages. Each party will be responsible for their own attorney fees and costs incurred with respect to any other claim, cause of action, notwithstanding any statute to the contrary. As a precedent to any lawsuit against XRC, LLC, you, the Customer, must mediate your dispute with us. In any lawsuit that be brought, and in violation of that requirement, the court shall dismiss it upon motion. Regardless of the location of the insured property, Seminole County, Florida is the sole and exclusive venue for any lawsuit based upon or arising from this contract of our work.
16. Section 489.126, Florida Statutes provides that: A contractor who receives, as initial payment, money totaling more than 10 percent of the contract price for repair, restoration, improvements or construction to residential real property must (a) Apply for permits necessary to do the work within 30 days after the date of payment is made, except where the work does not require a permit under the applicable codes and ordinances, and (b) Start the work within 90 days after the date all necessary permits for work, if any, are issued, unless the person who made the payment agreed, in writing, to a longer period to apply for the necessary permits to start the work or to a longer period for both. Customer hereby agrees that Customer and XRC, LLC have discussed the time required to obtain permits for the work and the time required to actually start the work. Customer agrees that XRC, LLC may take longer for both periods, provided that reasonable efforts will be made by XRC, LLC to perform its contractual obligations in a timely manner.
17. Customer agrees to fully cooperate with XRC, LLC to secure any licenses, permits or any other authorization necessary to accomplish the work. Customer hereby appoints XRC, LLC as its agent to procure said licenses, permits, or authorizations.
  1. **Article 5. Project Price and Terms** The above described scope of work and specifications to be included and agreement. No verbal directions or changes will be considered valid unless accompanied by a written change order approved by both parties to this agreement. The cost associated with the submitted change order shall be in addition to the Total Project Price. Payment for change orders shall be made upon acceptance of the change order by XRC, LLC. Change orders may require additional permitting, both environmental and building, architectural drawings and all associated costs will be added to the Total Project Price in the form of a written change order.

The Total Project Price listed above will encompass all the specifications in previous articles and provisions. Please refer to line item "Payment Terms" in reference to terms of payments. Payments shall be made directly to XRC, LLC. Payment methods shall include cash, check, wire transfer, certified check or money order. Late charges of 1.5% monthly are charged to any and all unpaid balances left owed over 30 days. Any change orders are payable, net 15 days. Should legal action be brought under the terms of this agreement or should the matter be turned over for collection of amounts due hereunder, XRC, LLC shall be entitled to the fullest extent permitted under the law to all costs of collection, including but not limited to reasonable attorney's fees and costs pre-suit and through appeal, if any.

#### **Article 6. Standard Price Acceleration Provision**

If there is an increase in the actual cost of the labor or materials charged to the Contractor in excess of 5% subsequent to making this Agreement, the price set forth in this Agreement shall be increased without the need for a written change order or amendment to the contract to reflect the price increase and additional direct cost to the Contractor. Contractor will submit written documentation of the increased charges to the Prime Contractor/Owner upon request. As an additional remedy, if the actual cost of any line item increases more than 10% subsequent to the making of this Agreement, Contractor, at its sole discretion, may terminate the contract for convenience.

**Article 7. Acceptance of Contract**

The above including the prices, specifications and conditions are hereby accepted. XRC, LLC is authorized to supply and perform the work as specified in the above contract. In witness, the parties have executed this agreement on the date noted above.

**Article 8. Customer's Right to Cancel**

If the customer wishes to no longer receive the goods or services presented, buyer may cancel this agreement by providing written notice to XRC, LLC in Person or by Certified Mail. The cancellation notification must indicate that the customer does not want the goods or services and must be delivered, or post marked before midnight of the third (3rd) business day after this agreement is signed.

**Article 9. Breach/Cancellation**

In the event Owner terminates or breaches this contract, or if a condition attributable to Owner or Owner's Property arises that prevents XRC, LLC from fulfilling the contract, XRC, LLC shall be entitled to be paid the percentage of the contract price equal to the percentage of work performed; plus, for work not performed, all expenses incurred in preparing to perform same, mobilization expenses and profit which would have been realized had the work been completed. If the contract is canceled as a result of strike, labor dispute or conditions not fault of the or attributable to either party hereto, XRC, LLC shall be entitled to recover from Owner the percentage of the contract price equal to the percentage of work performed; plus, for the work not performed, all expenses incurred in preparing to perform same, mobilization expenses incurred related to the project but not profit for work not performed.

**Article 10. Integration**

This Contract and any other attachments, addenda, approved and supplemental estimates, and/or change orders constitutes our entire agreement with you, the Customer.

**FLORIDA HOMEOWNERS' CONSTRUCTION ~ RECOVERY FUND**

PAYMENT MAY BE AVAILABLE FROM THE FLORIDA HOMEOWNERS' CONSTRUCTION RECOVERY FUND IF YOU LOSE MONEY ON A PROJECT PERFORMED UNDER CONTRACT, WHERE THE LOSS RESULTS FROM SPECIFIED VIOLATIONS OF FLORIDA LAW BY A LICENSED CONTRACTOR. FOR INFORMATION ABOUT THE RECOVERY FUND AND FILING A CLAIM, CONTACT THE FLORIDA CONSTRUCTION INDUSTRY LICENSING BOARD AT THE FOLLOWING TELEPHONE NUMBER AND ADDRESS: Division of Profession Construction Industry Licensing Board 1940 North Monroe Street Tallahassee, FL 32399-0783 Phone: 850.487.1395

**Signature**

\_\_\_\_\_

**Print Name:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_

\*Only one proposal can be approved. Approving this will decline all other available proposals.



# QUOTATION & PURCHASE CONTRACT

White Sign Company, LLC  
Job #5399  
02/09/2021

**BILL TO**  
City of Sanford Parks & Rec  
300 N Park Ave  
Sanford, FL 32771  
United States

**JOB LOCATION**  
Pickup

907 S. Charles Richard Beall Blvd  
DeBary, FL 32713  
United States  
Website: www.whitesigncompany.com  
Phone: (386) 320-0623

QUANTITY	DESCRIPTION	UNIT COST	COST
1	City of Sanford - Jeff Triplett Community Center Sign		\$1,770
	Manufacture 54.25"w x 36"h .080 Aluminum Sign "Jeff Triplett Community Center" "1211 S. Mellonville Avenue" with Logo (Panel: Black, Opaque Film, non-reflective Black 180 C-22). Attach Panel to an existing frame and Manufacture (x2) 6" square x approx 7' tall x .33 Aluminum Post, Matthews Paint: Matte Blac with Decorative Finials (x2) painted Gold (PMS 118C) to install on existing frame..	\$1,120	
	Install Post and Panel Signage	\$450	
	Rush Fee	\$200	
	*Payments for Contracted Projects Will Be Collected According to Contract Specifications Agreed Upon by Both Parties.	\$0	
	*Estimate is subject to change based on field verification, additional labor, size revisions, or changes to the scope of work	\$0	
	White Sign Company permits signs. If requested and quoted, we will provide sealed engineer drawings for your building permit.	\$0	

THIS AGREEMENT IS ACCEPTED AND APPROVED BY:

City of Sanford Parks & Rec

White Sign Company, LLC

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Subtotal \$1,770

Total Tax \$0

**TOTAL CONTRACT \$1,770**

Required Deposit \$0

**FINAL BALANCE \$1,770**

Payments for contracted jobs will be invoiced according to contractual specifications agreed upon by both parties.

Contracted projects with an Owner Direct Purchase stipulation will require a 50% deposit. All other projects require a 50% deposit to begin. Payment in full is due immediately upon receipt/installation. By signing, applying a deposit, or issuing a purchase order to begin the project, the customer accepts the proposal as written and agrees to all terms of the purchase contract.

\*estimates/quotes are valid for 30 days and are based on customer-provided art, drawings, scaling, and/or measurements. The actual price may vary once measurements are confirmed

50% Deposit is required to begin non-contracted projects and projects requiring Owner Direct Purchase. Balance is due immediately upon completion. Balance due shall not be delayed due to inspection results. White Sign Company, LLC is responsible for all inspections and inspection results.

White Sign Company will not perform any additional work, make changes to an existing job, or amend an ongoing project without a written change order and/or approval in writing. Additional deposits may be required.

Estimate includes work to be done in one trip unless otherwise noted. Additional trip charges will be added to the final invoice. If vector or usable artwork is not provided, a design fee of \$125.00 per hour will be added to the final invoice for the additional time required to prepare artwork for fabrication. The initial design with (x2) two revisions are included in the quote/contract. Additional revisions will be charged accordingly (see above) and added to the final invoice.

Please carefully check all proofs and sales quotes/specs prior to production to confirm sizes, designs, spelling, and colors. Design approval must be received, in writing, prior to fabrication beginning. Fabrication time is 4-6 weeks on most projects (custom projects can take longer). We will not fabricate until we receive the design approval in writing or have a permit (s) in hand. The length of time to receive permits is mandated by the municipality. The average time is 4-6 weeks. White Sign Company, LLC has no control over these wait times.

The average fabrication time for projects is 4-6 weeks from the date of artwork approval, permit approval, or deposit received (if provided artwork and no permit required). Additional time will be required for larger projects, projects requiring special materials, and projects that have extreme detail. Smaller projects can be completed in a shorter time period provided the materials required are in stock.

Customer is responsible for electric being run within 6' from sign.

Actual permit fees from the municipality will be added to the final invoice. White Sign Company will not complete permit close-outs on permits that weren't obtained using our permitting department/license. Additional fees to close out permits can be quoted, if requested. White Sign Company will only permit signs and sign components. Canopies and awnings need to be included in your building permit.

DO NOT REMOVE YOUR PERMIT UNTIL CONFIRMATION OF INSPECTIONS HAVE BEEN SENT TO YOU BY WHITE SIGN COMPANY. ADDITIONAL FEES FOR FAILED INSPECTIONS WILL BE ADDED TO THE FINAL INVOICE.

If White Sign Company is installing provided signage, please be aware that it takes 3-5 business days for signage to be inventoried, inspected, and photographed for possible damage. Installs for signage received will be scheduled, on average, 1-2 weeks after receipt. Please do not send signage to install more than 30 days in advance. Storage fees begin at \$250.00 per month for signage held over 30 days.

#### WARRANTY INFORMATION:

- Product & parts warranty: all sign & canopy projects carry a one-year warranty on all parts free from defects from the manufacturer. LED modules and LED power supplies have a one-year warranty from the manufacturer.
- Labor warranty: all sign labor (including illumination labor), for signs installed by White Sign Company is warranted for 90 days. After 90 days, labor is \$125.00/hour with a two-hour minimum.
- Return Policy: All sign orders are custom made and are non-cancel-able once production has been started. Please carefully check all proofs and sales quotes/specs prior to production to confirm sizes, designs, spelling and colors.
- Any alterations to products manufactured by White Sign Company after installation VOIDS all warranties.

Please note:

Aged signage being removed or re-installed can be brittle and fragile and can be damaged easily. White Sign Company will take extreme care to avoid any damage, but we cannot prevent this in all cases. If aged signage is damaged during removal or re-install, White Sign Company cannot be held responsible.

Landscaping is not the responsibility of White Sign Company. If the landscaping has been completed prior to the canopy/sign install, the customer is responsible for any landscape damage that may occur during install. It is recommended that landscaping is completed after installation. Bucket trucks, lifts, ladders, and scaffolding are used for installation.

Cash, credit card, and checks accepted. Make checks payable to White Sign Company.

PROJECTS MAY HAVE INCREASED PERMITTING, MANUFACTURING, AND INSTALLATION TIMES DUE TO SHIPPING DELAYS, AVAILABILITY OF MATERIALS, AND COVID-19 PROCEDURES THAT HAVE BEEN PUT IN PLACE. WE APPRECIATE YOUR BUSINESS AND YOUR PATIENCE DURING THIS UNPRECEDENTED TIME.



**CITY COMMISSION MEMORANDUM 21-060**  
**FEBRUARY 22, 2021 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Buffy Beck, Admin. Specialist III on behalf of Jerry Sullivan, Recreation Manager  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., City Manager  
**SUBJECT:** Resolution No. 2939, Budget Amendment for use of Reserve Funds for the Jeff Triplett Community Center

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of a resolution and budget amendment for use of reserve funds for repairs and improvements to the Jeff Triplett Community Center is requested.

**FISCAL/STAFFING STATEMENT:**

The estimated cost of repairs is \$96,288. These funds would come from reserves.

**BACKGROUND:**

The City acquired this property and building in 2019. The facility is home to recreation programs and athletics for youth and adults. The metal building, which is over 40 years old, has significant rust and holes in the existing metal exterior walls and is in need of repairs for both safety and building integrity purposes. Estimates include the building permit, electrical and lighting upgrades, labor, gutter cleaning and repair, exterior painting, purchase and installation of new roll up door, installation of steel / metal railings, repair and replace damaged and rusted metal, installation of aluminum awning, vinyl fence and gate, concrete sidewalks, new signage, and removal of debris.

**LEGAL REVIEW:**

No legal review requested of the City Attorney.

**RECOMMENDATION:**

Staff recommends that the City Commission approve Resolution No. 2939 along with the budget amendment for use of reserve funds toward repairs and improvements for the Jeff Triplett Community Center in an amount not to exceed \$96,288.

**SUGGESTED MOTION:**

“I move to approve Resolution No. 2939 along with the budget amendment for use of reserve funds toward repairs and improvements for the Jeff Triplett Community Center in an amount not to exceed \$96,288.”

- ATTACHMENTS:**
1. Concrete Estimate
  2. Sign Estimate
  3. XRC Construction Estimate
  4. Resolution No. 2939