

## Resolution No. 2826

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020; providing for powers of the City Manager and general implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2019 and terminating on September 30, 2020 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2019 and terminating on September 30, 2020 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual

operating budget for the City of Sanford for fiscal year beginning October 1, 2019 and terminating on September 30, 2020 shall remain in full force and effect. The attachment reflects contingencies relative to the potential donation of funds relative to the project relating to the multi-purpose fields located at the Mellonville Community Center. This Resolution is intended to grant the City Manager with the broadest authority to utilize the funds dedicated to that project in order to implement the project in the most seamless and effective manner.

**Section 2. Implementing administrative actions.**

In addition to the foregoing powers granted herein, the City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase,

word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

**Passed and adopted this 18<sup>th</sup> day of November, 2019.**

Attest:

**City Commission of the City of  
Sanford**

Traci Houchin, CMC, FCRM

Traci Houchin, City Clerk, CMC, FCRM

Jeff Triplett, Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.



William L. Colbert

William L. Colbert, City Attorney

# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2020  
Department: Public Works

Division: Administration

11/18/2019

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
001	0000	389	98	00	Use of Reserves	\$ 150,000			150,000
132	0000	389	98	00	Trans From General Fund	\$ 150,000			150,000
<b>TOTAL CHANGES IN REVENUES</b>								<b>\$ 300,000</b>	

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
455	5502	575	63	00		Imp. Other than Bldgs	\$ -		150,000	150,000
001	7979	581	91	79		Transfer to Mayfair	\$ -	60,700	150,000	210,700
<b>TOTAL CHANGES IN EXPENDITURES</b>								<b>\$ 300,000</b>		

REASON FOR AMENDMENT: Mayfair Golf Course Modular Buildings

DIRECTOR APPROVAL: BILAL IFZIKHAR DATE: 11/5/19  
 FINANCE APPROVAL: Cynthia Lindsey DATE: 11/5/19  
 CITY MANAGER APPROVAL: [Signature] DATE: 11/5/19  
 CITY COMMISSION AGENDA DATE: Nov 18, 2019 APPROVED \_\_\_\_\_

**FOR FINANCE USE**

Entry Date: \_\_\_\_\_ Batch Number: \_\_\_\_\_ Document #: \_\_\_\_\_



CITY OF  
**SANFORD**  
FLORIDA

WS	<u>X</u>	RM	<u>X</u>
Item No.	<u>WS 5.1 D</u> <u>Rm 8.2</u>		

**CITY COMMISSION MEMORANDUM 19-251**  
**NOVEMBER 18, 2019 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Tom George, Deputy City Manager  
Robert Beall, Parks and Grounds Manager  
Owen Christopher Smith, Project Manager  
**SUBMITTED BY:** Norton N. Bonaparte Jr., City Manager  
**SUBJECT:** Approve Budget Amendment Resolution No. 2826 and Piggy-Back Contracts with the City of Deltona for a Modular Office building from Creative Modular Buildings, Inc. and with Leesburg Concrete for a Modular Restroom Building for the Mayfair Golf Course

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of Resolution No. 2826 amending the budget in the amount of \$150,000 and award a continuing construction piggy-back contract to Creative Modular Buildings, Inc. and Leesburg Concrete. The remaining funds will fund additional costs such as hook-ups etc. is requested.

**FISCAL/STAFFING STATEMENT:**

This resolution and piggy-back contracts will be established at \$150,000. The current contract award of \$53,706.40 (Creative Modular Buildings, Inc.) and \$59,227 (Leesburg Concrete) will be funded from general fund reserves. The value of the City self-performed work and other fees is estimated at \$37,066.60.

**BACKGROUND:**

This budget amendment is the result of the City pursuing the readiness and completion of the new Mayfair Club House and replacing one golf course restroom at Mayfair Golf Course. The modular building will be purchased and installed to provide a temporary club house and public course restroom as the City begins to demolish the existing club house and restroom to keep the golf course operational to the public. The City is also purchasing a prefab architecturally pleasing single-stall restroom on-course to replace a severely deteriorated restroom which is beyond repair.

The piggy-back contractors, Creative Modular Buildings, Inc., and Leesburg Concrete are leaders in the field of modular prefab buildings and will provide the necessary construction services to complete the set-up and delivery of these buildings which are high-quality and durable and should

complete the set-up and delivery of these buildings which are high-quality and durable and should last for many years of constant use.

**LEGAL REVIEW:**

The City Attorney has prepared the proposed resolution and the piggyback contracts.

**RECOMMENDATION:**

Staff recommends that the City Commission approve Resolution No. 2826, to amend the City budget and establish a project budget in an amount of \$150,000; award a piggy-back contract in an amount not to exceed \$53,706.40 to Creative Modular Buildings, Inc., and a piggy-back contract in an amount not to exceed \$59,227 to Leesburg Concrete for the construction, setup and delivery of a modular office building and a prefab restroom respectively.

**SUGGESTED MOTION:**

"I move to approve Resolution No. 2826, establishing a project budget of \$150,000 and award a piggy-back contract to Creative Modular Buildings, Inc., in the amount of \$53,706.40 and a piggy-back contract in the amount of \$59,227 to Leesburg Concrete."

- Attachments: (1). Budget amendment Resolution No. 2826.  
(2). Piggyback contracts.  
(3). Modular Office Building Information  
(4). Prefab Restroom Information