

## **Resolution No. 2787**

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2018 and terminating on September 30, 2019 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2018 and terminating on September 30, 2019 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2018 and

terminating on September 30, 2019 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 13<sup>th</sup> day of May, 2019.

Attest:

City Commission of the City of  
Sanford

  
\_\_\_\_\_  
Traci Houchin, CMC, FCRM, City Clerk

  
\_\_\_\_\_  
Jeff Triplett, Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.

  
\_\_\_\_\_  
William L. Colbert, City Attorney

# Attachment "A" REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2019

Department: Parks and Recreation

Division: Parks & Grounds

Date: 4/29/2019

**CHANGES IN REVENUES**

| REVENUE ACCOUNT NUMBER           |         |        |     |           |                       | Current | Current             | Amount of        | Adjusted   |
|----------------------------------|---------|--------|-----|-----------|-----------------------|---------|---------------------|------------------|------------|
| Fund                             | Revenue | Act Cd | Ele | Project # | Revenue Account Title | Budget  | Unrealized (Budget) | Change           | Unrealized |
| 001                              | 0000    | 343    | 91  | 01        | Tree Mitigation       |         |                     | 20,000           | 20,000     |
|                                  |         |        |     |           |                       | -       | -                   |                  | -          |
|                                  |         |        |     |           |                       |         |                     |                  | -          |
|                                  |         |        |     |           |                       |         |                     |                  | -          |
| <b>TOTAL CHANGES IN REVENUES</b> |         |        |     |           |                       |         |                     | <b>\$ 20,000</b> |            |

**CHANGES IN EXPENDITURES**

| EXPENDITURE ACCOUNT NUMBER           |         |          |     |     |           | Current                   | Current    | Amount of        | Remaining |         |
|--------------------------------------|---------|----------|-----|-----|-----------|---------------------------|------------|------------------|-----------|---------|
| Fund                                 | Dpt/Div | Activity | Obj | Ele | Project # | Expenditure Account Title | Budget     | Balance          | Change    | Balance |
| 001                                  | 5508    | 572      | 46  | 00  |           | Repair & Maintenance      | \$ 386,572 | \$ 23,732        | 20,000    | 43,732  |
|                                      |         |          |     |     |           |                           |            |                  |           |         |
|                                      |         |          |     |     |           |                           |            |                  |           |         |
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|                                      |         |          |     |     |           |                           |            |                  |           |         |
|                                      |         |          |     |     |           |                           |            |                  |           |         |
| <b>TOTAL CHANGES IN EXPENDITURES</b> |         |          |     |     |           |                           |            | <b>\$ 20,000</b> |           |         |

REASON FOR AMENDMENT: Hurricane preventative tree trimming and removals in parks

DIRECTOR APPROVAL: *[Signature]* DATE: 4-30-19

FINANCE APPROVAL: *[Signature]* DATE: 4/30/19

CITY MANAGER APPROVAL: *[Signature]* DATE: 5-14-19

CITY COMMISSION AGENDA DATE: May 13th, 2019 APPROVED? YES

**FOR FINANCE USE**

Entry Date: \_\_\_\_\_ Batch Number: \_\_\_\_\_ Document #: \_\_\_\_\_

APPROVED



|                     |
|---------------------|
| WS _ RM <u>X</u>    |
| Item No. <u>8.B</u> |

MAY 2 PM 1:17

*[Handwritten signature]*

**CITY COMMISSION MEMORANDUM 19-125  
MAY 13, 2019 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Robert Beall, Operations Manager  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., City Manager *TL, ACM*  
**SUBJECT:** Budget Amendment and Procurement for Lewis Tree Service, Inc.

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of Resolution No. 2787, amending the budget and approval to procure the services of Lewis Tree Service, Inc. (Lewis) are requested.

**FISCAL/STAFFING STATEMENT:**

Funds in the amount of \$20,000 are available in the Tree Mitigation Revenue Fund. The funds will be transferred from the Tree Mitigation Fund into the Parks and Recreation, Parks Operations account.

**BACKGROUND:**

Lewis Tree Service Inc., a New York corporate entity, provides proactive tree trimming and removal of trees located in the City's parks before significant storms occur.

The services of Lewis Tree Service Inc. were competitively bid under Seminole County Bid #IFB-602138-14/TLR, thus the City will piggyback, contract # PBA 17/18-09 for the procurement. The piggyback process is a program of cooperative bidding which may be used by public bodies, public entities and political subdivisions throughout the State and it satisfies all purchasing requirements applicable to the City.

**LEGAL REVIEW:**

The City Attorney's office has reviewed and has no legal objection.

**RECOMMENDATION:**

City staff recommends that the City Commission approve Resolution No. 2787, to amend the budget in an amount not to exceed \$20,000, and authorize procurement of services to Lewis Tree Service Inc.

**SUGGESTED MOTION:**

“I move to approve Resolution No. 2787, to amend the budget in the amount not to exceed \$20,000, and authorize procurement of services from Lewis Tree Service, Inc.

Attachments: (1). Budget Amendment Resolution No. 2787