

Resolution No. 3205

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2023 and

terminating on September 30, 2024 shall remain in full force and effect.

Section 2. Implementing administrative actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Effective Date.

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 22nd day of January, 2023.

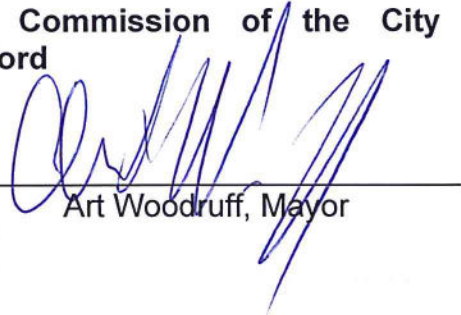
Attest:

City Commission of the City of
Sanford




Traci Houchin, MMC, FCRM
City Clerk

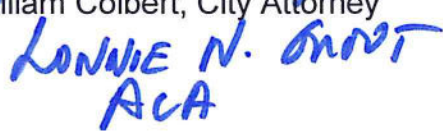




Art Woodruff, Mayor

For use and reliance of the Sanford
City Commission only.
Approved as to form and legality.



William Colbert, City Attorney

Lonnie N. Groot
ACA

REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2024

Department: Development Svcs

Division: Building

Date: 1/11/2024

CHANGES IN REVENUES


REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted	
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Unrealized (Budget)	Change	Unrealized	
135	0000	389	98	00	Building reserve	\$ 46,045	\$ 46,045	\$ 59,436	\$ 105,481	
TOTAL CHANGES IN REVENUES								\$ 59,436		

CHANGES IN EXPENDITURES

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	
135	1114	524	34	00		Other Contractual Services	\$ 283,783	\$ (5,786)	\$ 59,436	
TOTAL CHANGES IN EXPENDITURES								\$ 59,436		

REASON FOR AMENDMENT: To pay for the continued Services for CPH Breezeway project and cover negative balance

DIRECTOR APPROVAL:  DATE: 1/11/2024

FINANCE APPROVAL:  DATE: 1/11/24

CITY MANAGER APPROVAL:  DATE: 1/23/2024

CITY COMMISSION AGENDA DATE: Jan 22, 2024 APPROVED? Y

FOR FINANCE USE

Entry Date: _____ Batch Number: _____ Document #: _____



CITY OF
SANFORD
FLORIDA



APPROVED

WS _ RM X
Item No. 8.0J

CITY COMMISSION MEMORANDUM 24-035
JANUARY 22, 2024 AGENDA

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Angela Adkins, Administrative Support Supervisor Development Services
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: Request for Increase of Purchase Order; Resolution No. 3205

STRATEGIC PRIORITIES:

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Approve Resolution No. 3205, to amend the Building Department fund to increase Purchase Order #38421, to CPH, Inc., in the amount of \$36,610 is requested.

FISCAL/STAFFING STATEMENT:

The increase of \$36,610 to Purchase Order #38421 will bring the total amount to \$146,625. Funds are available from the Building Reserve Division.

BACKGROUND:

Purchase Order #38421 was issued to CPH, Inc., for the Building Breezeway Project. The City has practiced an "Open for Business" philosophy for many years to foster new business growth and an enhanced friendly customer service. In order to accomplish these goals, the Building Division is in need of more space to maintain the "day-to-day" level of service necessary to serve the needs of the City. The increase in the City's population and corresponding development coupled with changing laws and pro-development posture have necessitated an increase in staffing. This construction will facilitate the expansion of services creating a more positive customer experience and allow old space to be re-purposed for other expanding departments.

LEGAL REVIEW:

No legal review requested of the City Attorney.

RECOMMENDATION:

It is staff's recommendation that the City Commission approve Resolution No. 3205, to amend the Building Department in the amount of, \$36,610 to increase Purchase Order #38421 for additional engineering services for the Building Breezeway Project.

SUGGESTED MOTION:

“I move to approve Resolution No. 3205 and to increase CPH, Inc. Purchase Order #38421.”

Attachments: Budget Amendment Resolution No. 3205
Attachment “A”