

Resolution No. 3181

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2023 and

terminating on September 30, 2024 shall remain in full force and effect.

Section 2. Implementing administrative actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Effective Date.

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 13th day of November, 2023.

Attest:

City Commission of the City of
Sanford

Traci Houchin MMC, FCRM

Traci Houchin, MMC, FCRM
City Clerk

Art Woodruff

Art Woodruff, Mayor



For use and reliance of the Sanford
City Commission only.
Approved as to form and legality.

William Colbert

William Colbert, City Attorney

REQUEST FOR BUDGET AMENDMENT

Fiscal Year 23/24

Department: Parks & Recreation

Division: Recreation

Date: 10/30/2023

CHANGES IN REVENUES

REVENUE ACCOUNT NUMBER						Current Budget	Current Unrealized (Budget)	Amount of Change	Adjusted Unrealized
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title				
001	0000	389	98	00	Use of Reserves			\$ 41,475	\$ 41,475
360	0000	381	60	00	Transfer from General Fund	5,433,917	5,433,917	41,475	5,475,392
TOTAL CHANGES IN REVENUES								\$ 82,950	

CHANGES IN EXPENDITURES

EXPENDITURE ACCOUNT NUMBER						Current Budget	Current Balance	Amount of Change	Remaining Balance
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title			
001	7979	581	91	28		Transfer to Cultural Arts Roofing		\$ 41,475	
360	5502	575	46	00	FEIA22	Special Facilities Repair & Maintenance		41,475	41,475
TOTAL CHANGES IN EXPENDITURES								\$ 82,950	

REASON FOR AMENDMENT: Due to Hurricane Ian the Cultural Arts Center sustained interior damage due to water intrusion. FMIT will not cover the cost of the interior repairs without replacement of the roof.

DIRECTOR APPROVAL: Lisa Jones (Lisa.Jones@Oct.31.2023.14.41.FMT) DATE: Oct 31, 2023

FINANCE APPROVAL: Cynthia Lindsay DATE: Oct 31, 2023

CITY MANAGER APPROVAL: Craig M. Padgett DATE: Oct 31, 2023

CITY COMMISSION AGENDA DATE: NOV. 13, 2023 APPROVED? Y

FOR FINANCE USE

Entry Date: _____ Batch Number: _____ Document #: _____



APPROVED



CITY OF
SANFORD
FLORIDA

WS	___	RM	<u>X</u>
Item No.	<u>8. J</u>		

**CITY COMMISSION MEMORANDUM 23-224
NOVEMBER 13, 2023 AGENDA**

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: Jerry Sullivan, Recreation Manager
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: Approval of procurement for Sunrise Roofing Services, Inc. for a reroof project at the Bettye D. Smith Cultural Arts Center; Resolution No. 3181

STRATEGIC PRIORITIES:

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Approve Resolution No. 3181, to amend the budget in the amount of, \$41,475, to approve a procurement for Sunrise Roofing Services, Inc. to remove existing roof and install new roofing materials at the Bettye D, Smith Cultural Arts Center is requested.

FISCAL/STAFFING STATEMENT:

Sunrise Roofing Services, Inc. was the lowest proposal with the cost of \$41,475. Reserve funds are requested to cover the cost of the project.

BACKGROUND:

The Bettye D. Smith Cultural Arts Center sustained interior water intrusion during Hurricane Ian causing damage to multiple areas of the building. The Florida Municipal Insurance Trust (FMIT) has determined the interior water damage is coverable due to Hurricane Ian and will be repaired through the Federal Emergency Management Agency (FEMA) funding. The roof, however, did not sustain damage and must be replaced prior to the interior repair or additional uninsurable damage will occur. Since FEMA funded repairs must be completed by March 28th, 2024, we are asking for reserve funds to complete the reroofing of the building so that the interior work can be completed prior to the expiration date of FEMA funding.

The Bettye D. Smith Cultural Arts Center has a unique roofing system which consists of both tile and a flat roof. Sunrise Roofing Services, Inc. has provided an estimate of \$21,725 for the removal and replacement of the tile roof and \$19,750 for the removal of the existing flat roof and installation

of a new TPO (thermoplastic polyolefin, a single-ply white membrane) roofing system. The combined cost of both estimates resulting in a complete reroof of the facility is \$41,475.

LEGAL REVIEW:

No legal review requested of the City Attorney.

RECOMMENDATION:

It is staff's recommendation that the City Commission approve Resolution No. 3181, to amend the budget in the amount of \$41,475, and approve the procurement of Sunrise Roofing Services, Inc. to complete the removal of the exiting roof and installation of the new roofing system.

SUGGESTED MOTION:

"I move to approve Resolution No. 3181, and approve the procurement of Sunrise Roofing Services, Inc. to complete the removal of the exiting roof and installation of the new roofing system."

Attachment: Resolution No. 3181