

## Resolution No. 3174

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2023 and

terminating on September 30, 2024 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

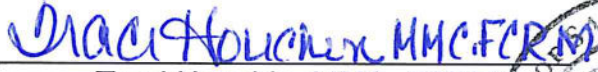
**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

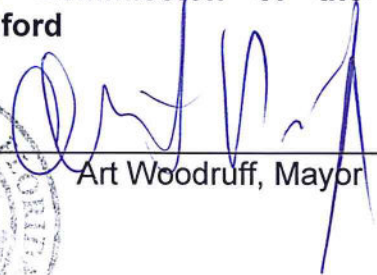
Passed and adopted this 13<sup>th</sup> day of November, 2023.

Attest:

City Commission of the City of  
Sanford



Traci Houchin, MMC, FCRM  
City Clerk



Art Woodruff, Mayor



For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.



William Colbert, City Attorney

City of Sanford  
ATTACHMENT A  
BUDGET AMENDMENT FISCAL YEAR 2022/2023

Account	Title	Current Budget	Increase/Decrease	Revised Budget
001-7979-581.91-54	Transfer to Marina	251,766	189,500	441,266
001-0000-389.98-00	Use of Reserves	9,545,036	189,500	9,734,536
<b>Total Budget Amendment</b>			189,500	
Budget amendment for Marina expenses				
001-0105-513.31-00	Professional Services	77,005	114,600	191,605
001-0105-513.12-00	Salaries	273,016	65,400	338,416
001-0000-389.98-00	Use of Reserves	9,545,036	180,000	9,725,036
<b>Total Budget Amendment</b>			180,000	
Budget amendment for legal services and salaries				
002-0401-513.31-00	Professional Services	3,615	192,098	195,713
002-0000-389.98-00	Use of Reserves	697,861	192,098	889,959
<b>Total Budget Amendment</b>			192,098	
Budget amendment for Hurricane professional services				
002-4047-541.34-00	Contractual Services	45,000	1,921,722	1,966,722
002-0000-389.98-00	Use of Reserves	889,959	1,921,722	2,811,681
<b>Total Budget Amendment</b>			1,921,722	
Budget amendmnet to cover Hurricane IAN debris costs				
<b>Total Budget Amendment-General Funds</b>			2,483,320	
117-1104-564.86-00	LIHEAP Benefits	1,000,000	780,000	1,780,000
117-0000-331.59-01	Addition to Reserves	1,491,568	780,000	2,271,568
<b>Total Budget Amendment</b>			780,000	
Budget amendment to recognize revenue				
139-0000-381.60-00	Transfer from General Fund	-	1,346,570	1,346,570
139-0000-389.98-00	Use of Reserves	1,700,000	(1,700,000)	-
139-0000-335.12-00	State Revenue Sharing	-	353,430	353,430
<b>Total Budget Amendment</b>			-	
Budget amendment to correct use of Reserves				
156-0000-381.37-00	Transfer from Catalyst Fund	-	2,980,617	2,980,617
156-7979-590.99-90	Addition to Reserves	-	2,980,617	2,980,617
<b>Total Budget Amendment</b>			2,980,617	
Budget amendment to move CRA funds from Catalyst Fund				
156-7979-581.91-01	Transfer to Catalyst Fund	725,527	(725,527)	-
156-7979-590.99-90	Addition to Reserves	2,980,617	725,527	3,706,144
<b>Total Budget Amendment</b>			-	
Budget amendment to eliminate transfer to the Catalyst Fund 2023				
<b>Total Budget Amendment-Special Revenue Funds</b>			3,760,617	
323-0000-384.00-00	Bond Proceeds	476,888	476,888	953,776
323-0000-389.98-00	Use of Reserves	476,888	(476,888)	-
<b>Total Budget Amendment</b>			-	
Budget amendment to correct use of reserves				
317-7979-581.91-16	Transfer to CRA Fund	-	2,980,617	2,980,617
317-0000-389.98-00	Use of Reserves	-	2,980,617	2,980,617
<b>Total Budget Amendment</b>			2,980,617	
Budget amendment to move CRA funds from Catalyst Fund				
<b>Total Budget Amendment-Capital Project Funds</b>			2,980,617	
401-0000-389.98-00	Use of Reserves	-	146,000	146,000
401-4002-534.34-00	Hauler Fees	6,630,960	146,000	6,776,960
<b>Total Budget Amendment</b>			146,000	
Budget for Operational shortfalls				
457-0000-381.01-00	Transfers from General Fund	251,766	189,500	
457-0000-389.98-00	Addition to Reserves	704,666	(189,500)	515,166

City of Sanford  
 ATTACHMENT A  
 BUDGET AMENDMENT FISCAL YEAR 2022/2023

Account	Title	Current Budget	Increase/ Decrease	Revised Budget
<b>Total Budget Amendment</b>			-	
	Budget amendment to correct use of reserves			
<b>Total Budget Amendment-Enterprise Funds</b>			146,000	
<b>CITY-WIDE BUDGET AMENDMENT</b>			9,370,554	



CITY OF  
**SANFORD**  
FLORIDA



**APPROVED**

WS \_\_\_ RM X

Item No. 8.C

**CITY COMMISSION MEMORANDUM 23-217  
NOVEMBER 13, 2023 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Cynthia Lindsay, Finance Director  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Year End Budget Adjustment; Resolution No. 3174

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City’s Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approve Resolution No. 3174, relating to budget amendments which will increase expenditures in the General Fund, LIHEAP Fund, CRA Fund, Catalyst Fund, Mayfair Fund, Solid Waste Fund, and Marina Fund.

**FISCAL/STAFFING STATEMENT:**

The proposed budget amendment will increase the FY 2023 Citywide budget by \$9,370,554.

**BACKGROUND:**

The attached budget amendment is for the following:

1. **GENERAL FUND** A \$2,483,320 increase to the General Fund budget due to budget transfer to cover Marina expenses, legal services and salaries in HR, and Hurricane IAN expenditures that used reserves.
2. **SPECIAL REVENUE FUNDS** An overall \$3,760,617 increase to the Special Revenue Funds which was to recognize use of LIHEAP funds and transfer CRA funds back to the CRA from the Catalyst Fund.
3. **CAPITAL PROJECT FUNDS** A \$2,980,617 increase to the Capital Project Funds for a transfer from the Catalyst Fund to the CRA fund.
4. **ENTERPRISE FUNDS** A \$146,000 budget amendment for operational shortfalls in the Solid Waste Fund.

**LEGAL REVIEW:**

No legal review requested of the City Attorney.

**RECOMMENDATION:**

It is staff's recommendation that the City Commission approve Resolution No. 3174, amending the FY 2022/2023 budget by \$9,370,554.

**SUGGESTED MOTION:**

"I move to approve Resolution No. 3174."

Attachments:

Budget Resolution No. 3174  
Attachment "A"