

## Resolution No. 3165

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2023 and

terminating on September 30, 2024 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

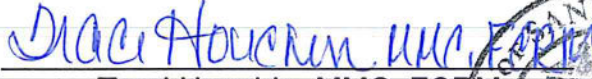
**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

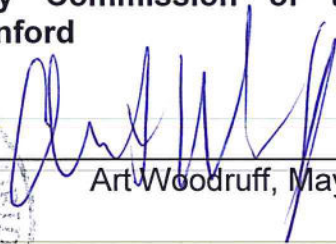
Passed and adopted this 23<sup>rd</sup> day of October, 2023.

Attest:

City Commission of the City of  
Sanford



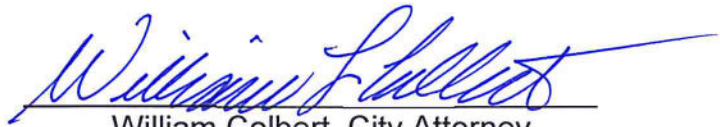
Traci Houchin, MMC, FCRM  
City Clerk



Art Woodruff, Mayor



For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.



William Colbert, City Attorney

# REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2024

Department: **Police**                                  Division: **Patrol**                                  Date: **10.23.2023**


**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Revenue Account Title	Current Budget	Current Balance	Amount of Decrease	Remaining Balance
Fund	Dpt/Div	Activity	Obj	Ele	Project No.					
520	0000	389	98	00		Reserves	\$ 554,012	\$ 554,012	\$ 10,000	\$ 544,012
						Transfer from Insurance Service				
360	0000	381	52	00		Fund	-	-	10,000	(10,000)
<b>TOTAL CHANGES IN REVENUES</b>									<u>20,000</u>	

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Expenditure Account Title	Current Budget	Current Balance	Amount of Increase	Remaining Balance
Fund	Dpt/Div	Activity	Obj	Ele	Project #					
360	2020	521	64	00	PDEQP	Machinery & Equipment	\$ 1,137,985	\$ 29,000	10,000	\$ 39,000
520	7979	581	91	22		Transfer to Capital Fund	-	-	10,000	\$ 10,000
<b>TOTAL CHANGES IN EXPENDITURES</b>									<u>20,000</u>	

REASON FOR AMENDMENT: Insurance claim award in support of replacing Police Department's speed trailer that was destroyed by motorist

DIRECTOR APPROVAL: Cecil Smith, Chief of Police  DATE: 10/14/23

FINANCE APPROVAL: Cynthia Lindsay, Finance Director DATE: \_\_\_\_\_

CITY MANAGER APPROVAL: \_\_\_\_\_ DATE: 10/25/23

CITY COMMISSION AGENDA DATE: 10/23/23 APPROVED?

**FOR FINANCE USE**

Entry Date: \_\_\_\_\_ Batch Number: \_\_\_\_\_ Document #: BA 01-104



CITY OF  
**SANFORD**  
FLORIDA



APPROVED

WS	RM	X
Item No.	8.C	

**CITY COMMISSION MEMORANDUM 23-201**

**OCTOBER 9, 2023 AGENDA**

23

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Jim Krzenski, Administrative Services Manager  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Budget Amendment; Resolution No. 3165 – Receipt of Insurance Claim

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City’s Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of Resolution No. 3165, increasing the Police Department FY2022/2024 Capital Equipment Budget due to the receipt of an insurance claim check of \$10,000 and procurement for a replacement speed trailer is requested.

**FISCAL/STAFFING STATEMENT:**

The City of Sanford was awarded \$10,000 insurance claim.

**BACKGROUND:**

On May 29, 2023 the Police Department’s speed trailer was struck and destroyed by a motorist. On September 25, 2023 the motorist’s insurance company awarded the City of Sanford a \$10,000 claim check

**LEGAL REVIEW:**

No legal review requested of the City Attorney.

**RECOMMENDATION:**

It is staff’s recommendation that the City Commission approve Budget Resolution No. 3165 increasing the FY 2023/2024 Police Department Capital Budget in the amount of \$10,000 and a procurement a replacement speed trailer.

**SUGGESTED MOTION:**

“I move to approve Budget Resolution No. 3165, increasing the FY 2023/2024 Police Department Capital Budget, in the amount of \$10,000 and a procurement for a replacement speed trailer”.

Attachments: Budget Resolution No. 3165  
Budget Amendment Form